

# **Pocahontas County Schools**

## **Re-Entry Plan**

**2021-2022**

Revised: August 31, 2021  
by the Pocahontas County Board of Education

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## **From Superintendent Beam**

As we continue on this journey to provide the best quality education possible to our students while keeping their safety (and the safety of our employees) as the most important component of this process, we have revised the following re-entry plan for our staff and students. As a fluid document, we will monitor the effectiveness of this plan and make necessary alterations when necessary, but not without the approval of the Pocahontas County Board of Education. As we return to five days of face-to-face instruction, please know that this fluid situation may require us to pivot and change course at a moment's notice.

Terrence C. Beam, Superintendent

## **Overview**

The Pocahontas County Board of Education, in consultation with the West Virginia Department of Education, has revised guidance for returning to five full days of face-to-face instruction in Pocahontas County Schools in response to the COVID-19 public health crisis. As the 2021-2022 school year begins, it is critical to be prepared for change as the year unfolds.

This document considered the guidance and recommendations of the Pocahontas County Health Department and the Center for Disease Control (CDC). It is designed with the health and safety of students and staff as the priority as schools begin to reopen and deliver instruction for the 2021-2022 school year. As impacts of the COVID-19 may evolve, the Pocahontas County Health Department, WVDE, and the CDC will continue to provide updated guidance and recommendations to PCS on navigating the academic, social, and emotional effects on students and employees.

As statewide and local COVID-19 public health needs change over time, it is critical for Pocahontas County Schools to plan for a variety of learning scenarios for the 2021-2022 school year. PCS has designed this updated plan and the nine focus areas as we prepare to return to school.

## Focus Areas

1. Safe Schools & Facilities
2. Health, Social-Emotional, & Mental Wellness
3. Instruction/Learning
4. Special Education
5. Career Technical Education (CTE)
6. Technology
7. Child Nutrition
8. Finance
9. Transportation/Extracurricular/Extended Activities

## Current Face Covering Protocols/Temperature Checks/Quarantines

- Face coverings and masks are optional for students, employees, or visitors in the buildings. Face masks/coverings are required on school buses by employees and students.
- The Pocahontas County Board of Education voted to not use the WVDHHR daily map to determine the requirement to use masks/face coverings. Only by a mandate from the Governor or DHHR will masks/face coverings be required.
- All people entering the schools must also have their temperature read upon arrival by a scanner that is located at the front entrance.
- Students/employees are required to quarantine if they are exposed to a positive case for 15 minutes or more within 6ft without a mask and not vaccinated. Quarantine would be for 7 days with a negative test or 10 days without a test from the last time they were around the positive. Vaccinated students/employees would be recommended to wear a mask for 14 days and recommend testing on day 3-5 from the last exposure to the positive.

## Re-Entry Plans

### **Plan A (5 days of Face-to-Face Instruction)**

Students will be required to attend school five days per week. Parents need to understand that social distancing of three feet apart is now the recommendation of the CDC that we are following.

## **Plan B (Virtual Learning)**

Parents of students in grades K-12 may choose to keep their children home for five days of virtual instruction. Proximity Learning will provide the virtual instruction option for students to follow. Parents who choose this option are asked to commit to this virtual option for a nine week period if their child is in elementary or middle school. High school students are asked to commit for one full semester due to grading requirements. After that time elapses, students may continue to receive virtual instruction or may choose to participate in Plan A if virtual instruction is no longer preferred. We will allow virtual students to return at any time to face-to-face instruction if they are having problems academically with virtual instruction. \*\*Students not maintaining the necessary virtual learning requirements will be contacted to discuss the appropriateness of participation in virtual school as evidenced by the checklist shown on page 17 of this document.

### **Additional Information:**

- PCS will attempt to provide computer devices to all students and staff as part of a USDA Grant that we are pursuing. PCS has expanded the number of access points in our county to help promote distance/virtual learning. These hotspots are located at each school, the board of education office, and other locations throughout the county.

### **General Information and Scheduling for Each Plan**

<b>Scheduling for Plan A (Face-to-Face 5 days)</b>
<ul style="list-style-type: none"><li>• Least restrictive plan with three feet social distancing required.</li><li>• School facilities are open; all students in attendance</li><li>• Meals provided.</li></ul>
<b>Scheduling for Plan B (Virtual)</b>
<ul style="list-style-type: none"><li>• Students (grades K-12 eligible) are learning through virtual instruction. Instruction will be provided by Proximity Learning</li><li>• Meals are provided for pickup at designated sites.</li></ul>

### **Within the School Day Scheduling Changes**

- Minimize opportunities for close contact and risk of exposure.
  - Daily temperature screening will be conducted at each school upon entrance to the buildings.
  - Students may be asked COVID-19 screening questions.
  - No field trips outside of Pocahontas County unless specifically approved for academic reasons by both the principal and superintendent.
  - Indoor assemblies are to follow three foot social distancing guidelines.
  - Staff and students will follow current face covering protocols.

- Social distancing behaviors continue as recommended by state and local health authorities, such as removing groupings of desks (unless they are shielded) and possibly using hallway floor stickers.
- Hand sanitizer will be provided for student and staff use.
- School buses will be cleaned before every run.
- Signage will be located throughout the buildings to remind students to social distance.
- Minimize opportunities for close contact and risk of exposure
- School facilities are open with as much social distancing as possible
- Enhanced health and cleaning protocols
- Meals will continue to be provided for all five 5 days to all students, regardless of what option they choose

## **Safe Schools and Facilities**

### **Cleaning & Hygiene**

- Adequate supplies to support healthy hygiene behaviors will be provided (e.g., paper towels, tissues, soap and hand sanitizer with at least 60% alcohol) for safe use by staff and older children.
- Hand sanitizer with at least 60% alcohol will be provided for safe use by staff and older children at entrances, exits, classrooms and the cafeteria.
- Teaching and reinforcing of handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer with at least 60% alcohol by staff and older children.
- Increase monitoring to ensure adherence to safety measures among students and staff.
- Use of hand sanitizer by students will be supervised.
- Children with skin reactions to hand sanitizer will use soap and water.
- Handwashing will be reinforced during key times such as, before, during and after preparing food; before eating food; after using the toilet; after blowing nose, coughing, or sneezing; after using bare hands to touch objects that have been handled by other individuals.
- Hand cleaning will be required when entering each classroom. Systematically and frequently check and refill hand sanitizers.
- Staff and students will be encouraged to cough and sneeze into their elbows, or to cover with a tissue.
- Used tissues will be thrown in the trash and hands will be washed immediately with soap and water for at least 20 seconds or cleaned with hand sanitizer.
- Proper cleaning and disinfection of high-touch surfaces will occur throughout the day. Establish a schedule for and perform ongoing and routine environmental cleaning and disinfection of high-touch areas (e.g., door handles, stair rails, faucet handles, toilet handles, playground equipment, light switches, desks, tables, chairs, kitchen countertops, cafeteria and service tables, carts, and trays)

with an EPA Approved Disinfectant for SARS-CoV-2 (the virus that causes COVID-19), and increase frequency of disinfection during high-density times.

- Safe and correct use and storage of cleaning and disinfection products will occur, including securely storing and using products away from children, and allowing adequate ventilation when staff use such products.
- Continue the cleaning protocols, including providing hand sanitizer and refuse to allow the sharing of water containers until further notice, per 07/06/2021 Board Meeting.

Other Action Steps to Consider for Each Scenario:

- Engagement of all school personnel on the sanitization and procedures for opening of school
- On-going cleaning and disinfection of schools.
- Highly touched surfaces such as tables, doorknobs, light switches, countertops, handles, desk, phones, keyboards, toilets facet sinks, etc. cleaned throughout the day.

## **Physical, Social-Emotional, and Mental Wellness**

### **Monitoring and Handling of Presumptive, Suspected and Confirmed COVID-19 Cases**

- Signage will be posted at the main entrance requiring that people who have been symptomatic with fever and/or cough not enter.
- Staff, students and their families will be educated about the signs and symptoms of COVID-19, when they should stay home and when they can return to school.
- Wellness policies will be established and enforced to prevent the spread of disease, including:
  - Staff will be required to stay home if sick with COVID-19 or quarantined.
  - Staff and students are NOT required to be quarantined if they have been vaccinated, assuming they are not showing symptoms of COVID.
  - A space will be dedicated for symptomatic individuals that will not be used for other purposes. Symptomatic individuals will immediately be assigned to a designated area at the school and sent home to isolate.
  - Symptomatic students will remain under visual supervision of a staff member who is at least three feet away. The supervising adult should wear an appropriate face covering.
  - Screening for symptoms will be conducted of any visitors entering the building, including family members, vendors and others. Screening will be provided at the school entrance or at the main office. Individuals waiting to be screened must stand three feet apart from each other.
  - The staff member responsible for screening temperatures must stay three feet

apart unless screening temperature.

- Use a touchless thermometer if one is available. If not available, use a tympanic (ear), digital axillary (under the arm), or temporal (forehead) thermometer. Change disposable thermometer covers between individuals.
- Temperatures will not be taken orally (under the tongue) because of the risk of spreading COVID-19 from respiratory droplets from the mouth.
- Staff member must wash hands or use hand sanitizer before touching the thermometer.
- Staff member must wear gloves if available, change between direct contact with individuals, and must wash hands or use hand sanitizer after removing gloves and between direct contact with individuals.
- Staff member must clean and sanitize the thermometer using manufacturer's instructions between each use.
- Teachers will utilize the age-appropriate Symptom Screening Checklist for students.
- In grades PK–2, the checklist should be used in conjunction with teacher observation & monitoring of student's appearance, activity and level of engagement.
- Once a symptomatic person is removed from the school, cleaning and disinfecting procedure will occur following CDC guidelines.
- The following process will be followed for allowing a student or staff member to return to school:
  - If a person has had a negative COVID-19 test, they can return to school once there is no fever (without the use of fever reducing medicines) and they have felt well for 24 hours.
  - If a person is diagnosed with COVID-19 by a medical professional based on a test or symptoms or does not seek medical attention and has symptoms, he or she should not be at school and should stay at home until he or she (or a family member if younger child) can answer YES to the following questions:
    - Has it been at least 10 days since the individual first had symptoms?
    - Has it been at least three day since the individual had a fever (without using fever reducing medicine)?
    - Has it been at least three days since the individual's symptoms have improved, including cough and shortness of breath?
- Local health authorities will be notified of confirmed COVID-19 cases among children and staff.
- School administrators will coordinate with local health officials to notify staff and families immediately of a person who was in the school setting with COVID-19, while maintaining confidentiality in accordance with FERPA and all other state and federal laws.

## Social-Emotional Wellness

- A crisis response planning team meeting will be held to update and revise the West Virginia Schools Crisis Prevention and Response Plan through collaborative planning. (Refer to WVDE Crisis Response Plan Template Overview/Instructions for more information.)
- In response to a crisis, convene a mental health crisis response team meeting will be convened to provide mental health supports. Access to professional student support staff, including school counselors, school psychologists and school nurses will be provided.
- A continuous advisory system will be implemented that provides students with meaningful supportive relationships and maximizes each student's personalized learning experience.
- An integrated delivery of social-emotional standards will be provided. (West Virginia College and Career Readiness Dispositions and Standards for Student Success)
- Pocahontas County schools will evaluate every student's SEL strengths and needs utilizing evidenced based screeners. These screeners will be repeated on a rotating schedule to allow tracking of growth and/or regression in all areas.
- EBP (Evidence-based Programs) SEL (Social Emotional Learning) programming such as Coping Cats, Too Good for Drugs and Violence, Camp Cope-A-Lot, Signs of Suicide and Botvin Lifeskills will be facilitated by school and Expanded School Mental Health staff to address identified needs. These programs will utilize a variety of delivery methods including face-to-face classroom lessons, Zoom and Microsoft Teams.
- Students not physically present in the building whom remain in Pocahontas County Schools will also be screened and have the opportunity to participate in all SEL programming through distance learning options. These options will be evaluated on a case by case basis to determine the best delivery option for each student.

### **Protecting Vulnerable Health Populations**

- Health records and emergency contacts for students and staff will be updated on a regular basis.
- All current health plans will be systematically reviewed for accommodating students with special healthcare needs and update their care plans as needed to decrease their risk of exposure to COVID-19.
- Complete health histories and current well-child checks will be obtained for all students entering pre-k, kindergarten, grade 2, grade 7 and grade 12. Be alert for any conditions or chronic illnesses that may exacerbate symptoms of COVID-19.

## **Instruction/Learning**

### **Plan A: Face-to-Face Instruction (5 days per week)**

Students will attend school five days per week in a face-to-face setting. Students will be required to follow a three foot social distance.
Benchmark testing will occur within the first month of school to provide student data on need for re-teaching and thereafter during each benchmark window.
Teachers will focus instruction around Essential Standards and Learning Targets, as well as, weaknesses determined by student benchmark data.
Design lessons with the possibility of shifting to an alternative learning format if ordered by the Governor and/or County Health Department or because of inclement weather.

### **Plan B: Virtual Learning**

Parents/Guardians will contact school principal to request virtual school option. Parents/Guardians will fill out appropriate paperwork and send to the student's school.
Proximity Learning is the platform that will be used for virtual learning.
Virtual instruction is available for students in grades K-12.

## **Child Nutrition**

- Meal times will be increased and all staff and students will wash hands before and after meals.
- All lunch schedules and procedures will follow three foot social distancing guidelines.
- The entire cafeteria facility will be thoroughly detailed, cleaned and sanitized before resuming dine-in services and continue to do so regularly. Cleaning and sanitation will be focused on high-contact areas that would be touched by employees and students by always doing the following:
  - Procuring and utilizing cleaning products and protocols that include EPA-approved disinfectants that meet CDC requirements for use and effectiveness against viruses, bacteria and other airborne and blood-borne pathogens.
  - Between school meal services, commonly touched areas will be cleaned and sanitized.
  - Staff will begin by cleaning and sanitizing kitchen surfaces, and will do so throughout the day. High Touch areas will be cleaned and disinfected

between meal shifts. Food contact surfaces will be avoided when using disinfectants.

- Daily checklists with cleaning routines will be recorded daily.
- Any single-use items left in the meal service area by students will be discarded.
- Designated trash bins will be placed where students can dispose of items at the end of the meal service in a manner that adheres to proper social distancing guidelines.
- Utensils, napkins, condiments, and milk will be placed on trays by staff. Share tables will not be available at this time.
- Small salad bars will be available for middle and high school students with the use of hand sanitizer.
- USDA Civil Rights requirements will be followed.
- Procedures and protocols have been established to ensure students have access to school meals if we return to a different learning scenario.
- All food service requirements and employees will follow local food and health regulations.
- All Elementary students will eat in small cohorts with either a minimum of 6 foot distancing in cafeterias or 3 foot distancing in classrooms
- Window ventilation during meals as much as possible
- Breakfast strategies will be followed
- Middle school students and high school students will eat a grab and go breakfast in the classroom with 3 foot or more social distancing. They will eat lunch in the cafeteria or classroom with at least 3 foot distancing with added Plexiglass partitions to provide more space and window ventilation at intervals.
- Preschoolers at Hillsboro Elementary School will be eating in the cafeteria at small tables of four with Plexiglass separating each student. A second layer will be to surround the students with Plexiglass walls.

## **Transportation**

### **Pocahontas County Transportation Department Bus Cleaning Protocols 2021-2022**

Entire interior of bus must be cleaned/disinfected before/after each run. Documentation of cleaning will be required. See Attached document for recording the cleaning schedule.

1. Windows to remain open during cleaning and only closed when electrostatic sprayer is used (15 minutes). Must then be reopened. Windows are to be open while conducting your bus route (giving attention to weather, temperature, and dust conditions).
2. Clean the floor first - must be cleaned daily - sweeping and mopping alternatives
  - a. Air compressor

- b. Steam cleaner
3. Identify high-touch areas for the students and for the driver. Spray and wiped with Purgo.
  - a. Driver Console
    - i. Seat Belt and Buckle
    - ii. Armrest
    - iii. Steering Wheel
  - b. Handrail
  - c. Windows and window latches
  - d. Seats
    - i. Clean bottom cushion
    - ii. Lift every seat
    - iii. Clean back cushion
    - iv. Clean back of cushion
4. Two Step Cleaning
  - a. Seats and High Touch Areas – spray cleaner, Purgo and wiping to remove soil
  - b. Electrostatic spray sanitizer/disinfectant
5. Filters – heaters
  - a. Must be cleaned and/or replaced monthly.
  - b. Must be checked daily.
6. Strict adherence to the six-week Preventative Maintenance Schedule.
7. Face Coverings (IF REQUIRED)
  - a. Must be worn when children enter and exit the bus
  - b. Disposable masks will be available for students who do not have one
  - c. Masks must be worn during the cleaning process
  - d. No face shields are permitted for drivers
8. Hand sanitizing must be done by students when entering the bus and when they are unloaded.
  - a. Drivers must remove the hand sanitizing dispenser after each run and refill.
  - b. Dispenser must stay off the bus when parked for the day.
9. Nitrile gloves will be provided.
  - a. Gloves are not to be worn while driving
  - b. Students are not to be given gloves
  - c. Garbage can emptied, cleaned, and disinfected after each run.
10. All cleaners, disinfectants, equipment and supplies will be stored in a locked cabinet at each bus terminal.
  - a. MSDS information shall be stored in the cabinet
  - b. Any time a cleaner is suggested for change (omit or add) it must be cross referenced with the EPA N list for accepted use and the effectiveness for killing coronavirus.

- Seating arrangements and protocols will be developed to limit the number of students to no more than two per seat. Face covering will follow current protocols. The county will provide face coverings for students if they do not have one.

## **Communications**

- Reliable communication channels will be developed that accommodate all families regardless of technology accessibility. This should include online communications, emails, Apptegy, personal phone calls, texts, newsletters (electronic and paper).
- Families will be surveyed by the schools to learn how to best communicate with them.
- An email or phone number that is monitored regularly will be provided that families and community members may use to submit questions.
- Timely updates will be provided to the community for the upcoming school year including when school begins, what the school day will look like, what safety precautions are in place, additional requirements of students and important screening protocols.
- Regular updates will be provided to the board of education and community members at each board meeting throughout the year.
- Newspaper articles, website updates, board of education meetings, and radio interviews will be a regular mode of communication with the community.
- Regular messages will be communicated to our employees through emails and Apptegy calls.
- Pocahontas County Schools will be transparent and timely in updating families and communities.

## **Field Trips**

- Currently, only in-county field trips and those out-of-county field trips that are required for academic purposes have been approved by the Pocahontas County Board of Education. Any field trip updates will be reflected in our Re-Entry Plan as those changes occur.

# Pocahontas County Schools: Providing Education to all Students



	<b>Instruction in School Building</b>	<b>Virtual School Option (Grades K-12)</b>	<b>Home School Option</b>
Student enrolled with Pocahontas County Schools	✗	✗	
Student receives instruction from a certified teacher through Pocahontas County Schools and/or West Virginia Department of Education or Proximity Learning (if virtual)	✗	✗	
The target date to begin school is August 18, 2021	✗	✗	✗
Student does not come to the school building for learning		✗	✗
Contact at Pocahontas County Schools	Your child's principal	Your child's principal	Ron Hall 304-799-5018
Contact for student with special needs	Ruth Bland 304-799-5021		
Schools are closed due to weather or COVID-19	✗		
Student can participate in extracurricular activities with Pocahontas County Schools	✗	✗	50% of courses at School Building
Student receives support from a certified teacher	✗	✗	
Student receives special education services	✗		
Student receives instruction from Pre-K to 12th grade with a certified teacher	✗	Available K-12	
Class size limitations based on State Code for grades K-5	✗	✗	
Student is hospitalized or home bound due to health issues (written statement by a licensed physical is required)	Home Bound Teacher	✗	
Student needs their own device to access the internet	Students in grades 8 through 12 will receive a device	✗	✗
Student cannot move out of option until they attend a full grading period (Middle school nine weeks, high school one semester) unless the Student Assistance Team (SAT) deems that the student is not being successful.		✗	
Student will receive grades.	Grades received from their assigned teacher(s).	Grades received through Proximity Learning	Grades received from their home school instructor

## Virtual School Frequently Asked Questions:

**What grade levels can participate in virtual school?** Students in grades K-12 will be eligible to participate in virtual school this school year.

**What is the deadline to enroll a student in Virtual School?** Families must contact their child's school on or before August 23 to complete the Virtual School enrollment process for the first grading period. The school will require a meeting with the parent/guardian to discuss the "Pre-Requisite Skill Checklist: Readiness for Virtual School Learning." (Included in the county's re-entry plan)

**What virtual school program will Pocahontas County Schools use for the 2021-22 school year?** Pocahontas County Schools will be providing Proximity Learning as their virtual school platform this year. This is a new program for the county.

**What is the start date for virtual school?** The start date for Proximity Learning is August 30, 2021. Virtual School will run on a nine-week schedule observing all school holidays, taking the entire week off of Thanksgiving, as well as a week for spring break in April. There are no snow days in virtual school.

**Will there be an informational meeting about virtual school?** Pocahontas County Schools is working with the contact at the Southern Educational Services Cooperative to set a date for families to learn more details about Proximity Learning. This date will be shared with families that have committed, or indicated an interest in virtual school, for this year (grades 6-12).

**How long will the student be required to commit to virtual school?** An elementary or middle school student with Pocahontas County Schools will commit to one full grading period/nine weeks. High school students commit to virtual schools for one full semester. Parents or the child's school may request that the student return to face-to-face instruction if academic progress is being hindered by virtual instruction.

**How will I enroll my child in virtual school?** Parents of K through 12<sup>th</sup> grade students wishing to enroll their child in virtual school should contact their child's principal. The school will complete the Pre-Requisite Skill Checklist: Readiness for Virtual School prior to the student enrolling in virtual school.

**Is there a charge to families?** No, Pocahontas County Schools provides a free public education to all students enrolled with the county.

**Does the student have courses during the day or evening?** Courses start at 8am and run in 60 minute increments. Classes are Monday – Friday.

**What is the average time a student is required to be online per day?** Students will be required to spend approximately six to eight hours per day online.

**Are the virtual courses conducted live or are they recorded?** Students will receive live instruction. The classes will be recorded to be used for the students who are not able to attend live instruction. Students may participate in live and/or recorded sessions.

**Can the lesson/course be downloaded and watched later if a child missed the class?** All lessons are recorded and made available on the platform in the case that students miss a lesson or need to watch a lesson again.

**Is there one website to access all the classes or do you have to log in and out of different sites?** All lessons are on one platform.

**Does Proximity supply needed materials?** Proximity provides instruction and the curriculum. Families are responsible for providing internet access as well as technology requirements. Pocahontas County Schools does provide devices to students in grades 8-12. Virtual School students will be under the same Acceptable User Policy as other students using school devices as well as following the Student Device Loaner Program.

**Is there an outline for each course?** There is a course description for every course offered.

Will the child need assistance with the virtual class beyond their family member? **Classes are live and students have access to teachers as well as tutoring, if necessary.**

What happens to virtual school if the Governor or Health Department closes Pocahontas County Schools? **Students enrolled in Virtual School will continue in Virtual School if schools are closed to due COVID-19, weather related issues, or other closures of a face-to-face instruction.**

Can a family take their device to an internet access point, download the course and then go home to do the assignments? **Yes, students/families can access the courses from any location where they have internet access. This allows for solutions for families with unreliable internet and allows for the flexibility for courses to be watched from any location.**

What are the options for gifted students completing virtual? **Proximity offers advanced placement courses as well as gifted courses.**

Can a student in Virtual School play sports? **Yes**

## **Frequently Asked Questions Regarding Re-Entry:**

When does school officially start? **August 18 for face-to-face instruction and August 30 for Proximity Learning Virtual school.**

Will students have to wear masks or face shield? **Masks/face coverings are optional.**

Will the process of Eligibility for IEP testing be waived if a parent opts to go to home school? **No. No IDEA regulations have been waived since the start of the Pandemic. Location of services (push in, pull out, Related Services) will be provided per the child's IEP and as reviewed by the IEP team. Recovery services will be offered if needed. IDEA Services ARE NOT provided to home school students. Accommodations may be provided for students with IEPs in virtual school.**

Are student temperatures going to be taken at bus stops? **Students will have their temperatures scanned as they enter the buildings. No temperatures will be taken at the bus stops.**

Will there be a mandatory COVID – 19 testing requirements for students and staff? **Not at this time. This may change as we receive direction from the Health Department, DHHR, or the West Virginia Department of Education.**

Are there protocols in place for students that become ill? **Yes. The Pocahontas County Board of Education have LPNs and a School Nurse to assist with ill students. If a child becomes ill, the medical personnel or the principals in the buildings will isolate the child, supervise the child, screen the child for symptoms, and will contact parents and will explain the protocols used so it may be shared with the family's health care provider. Contact tracing will be a part of the response protocol.**

How will Preschool work?

- **Preschools will be in session Monday through Thursday with no Friday instruction.**

Will high school students be able to drive to school? **Yes, and it is encouraged!**

Will the students receive computer devices? **At this point, all students in grades 8-12 will be given the opportunity to have a loaned device. There will be a contract/agreement for the student and the parent to sign. Students and employees cannot bring personal devices at this time.**

If my child becomes ill and is absent from school will assignments be provided? **Yes.**

What about outside classrooms? **Careful consideration must be given for outdoor classrooms and will be at the discretion of the principals and teachers at each school. The following list of issues must be considered for all students and staff when choosing to teach outdoors (this list is not exclusive):**

- **Location of classroom site from main building;**
- **Closest restroom facilities for both students and staff;**
- **Communication to main office from outdoor classroom site;**

- **Water for students and staff;**
- **Exposure to sun and the use of sunscreen for students and staff. School staff are not permitted to apply sunscreen to students;**
- **Exposure to insects and the need to have Epi-Pins available for allergic students and staff and the use of insect repellent. School staff are not permitted to apply insect repellent to students; and,**
- **How to handle abrupt changes in weather and how to account for students when a building evacuation or fire drill occurs.**

## Pre-Requisite Skill Checklist: Readiness for Virtual Learning

Pre-Requisite Researched Skills and resources needed for successful learning in a Virtual Environment:

- |  |  |
|--|--|
| <input type="checkbox"/> Basic Computer Skills<br><input type="checkbox"/> Grade Level Reading<br><input type="checkbox"/> Grade Level Writing<br><input type="checkbox"/> Basic Level Mathematics | <input type="checkbox"/> Organization and Time Management<br><input type="checkbox"/> Work Independently<br><input type="checkbox"/> Can communicate problems with understanding and execute the work assigned |
|--|--|

Based on your child’s educational history, we have been able to assess and identify that \_\_\_\_\_ has the skills indicated above. While we recognize this is not the entire picture of a student’s academic performance or ability, it is important to teach the missing skills in order to ensure a greater likelihood of success in a virtual environment. By agreeing to work with your child on the missing skills, you are setting up an environment for success.

If your child does not successfully learn these skills, does not continue pace with the virtual class expectations, receives failing grades two weeks or more consecutively, or technology access becomes unavailable, Pocahontas County Schools reserves the right to call a SAT or IEP meeting and discuss appropriateness of continued participation in Virtual School.

By checking the boxes below, you: Agree with our assessment of your child’s readiness for a virtual learning environment:

- Agree to participate in a SAT or IEP meeting if barriers to learning are present (failing grades, technology barrier, lack of participation):
- Agree to participate in school-wide and State-wide Assessments; by providing a secure testing environment and/or sending your child to a testing location;
- You understand that specialized instruction may not be possible in the virtual environment;
- You understand that accommodation/modifications may not be possible in the virtual environment;
- Agree to provide access to the internet;
- Agree to provide a computer (students in grades 8-12 will be provided a device from the school);
- Agree to follow the “Acceptable User Policy” and for students in grades 8-12 the “Student Device Loaner Program” requirements;
- Agree to make your child available for learning and will provide the appropriate in-person accommodations as identified by the child’s SAT or IEP team (see accommodations listed below):

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Parent	Date	Principal	Date
SAT Chair	Date	Teacher	Date

\*Attach Educational Plan (SAT Students)/Distance Learning Plan (IEP Student)/IEP Amendment plan as needed

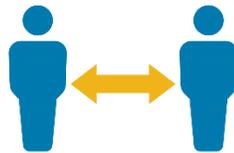
## Key Mitigation Strategies



**Consistent and correct use of masks (IF REQUIRED)**



**Hand hygiene and coughing/sneezing etiquette**



**Three feet of social distancing**



**Monitor large gatherings outside of classroom/core groups**



**Cleaning and disinfection**



**Contact tracing in collaboration with local health departments**

# Plan for COVID-19 School Closures



West Virginia DEPARTMENT OF  
**EDUCATION**

The West Virginia Department of Education is committed to providing guidance for quality in-person instruction for its districts. However, we understand the pandemic has changed the landscape of our school communities, and accommodations must be made when school closures are necessary. If a school district believes an interruption to in-person instruction is needed, please use this form to outline your county's plan for temporary closure. Please submit your plan for COVID-19 School Closure to Michele Blatt at [miblatt@k12.wv.us](mailto:miblatt@k12.wv.us).

## Reasons for Closing Individual Schools (10-day closures):

- Lack of staffing to maintain a safe and healthy working environment
- Absences reaching double the baseline data (i.e. process used to monitor for flu outbreaks)

1. County:

2. County Contact:

Name

Email address

Phone number

3. School:

4. Dates of Closure:

5. Remote Learning Plan (i.e. learning management system, take-home packets for those without WiFi, etc.):

6. Meal Plan (i.e. how do you plan to feed students?):

7. Staff Plan (i.e. will staff work from home, etc.):

*If a school is temporarily closed, please note that **NO** extracurricular activities, including practices, can take place during the closure.*