

POCAHONTAS COUNTY SCHOOLS  
BOARD OF EDUCATION  
**Regular Board Meeting**  
**Tuesday, June 01, 2021**  
**Beginning at 6:00 PM**  
at Board Conference Room, Buckeye, West Virginia

**IN-PERSON PUBLIC ATTENDANCE WILL BE PERMITTED.**

**IN ORDER TO COMPLY WITH THE COVID-19 SOCIAL DISTANCING GUIDELINES,  
AND THE OPEN MEETINGS ACT, YOU MAY LISTEN TO THE BOE MEETING BY  
JOINING THE SCHEDULED ZOOM MEETING JUNE 01, 2021 AT 6:00 PM.**

**(the audio link will also be provided on County Website at  
<https://pocahontas-kl2.wvnet.edu/boe/> )**

Audio link: <https://us02web.zoom.us/j/86745842563?pwd=WGtxQW8yZHBbTE5ubEs3eVNYYi9DQT09>

**Meeting ID: 867 4584 2563      Password: 7t873u**

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Call to Order.

Open with the Pledge of Allegiance.

- \_\_\_\_\_ 1. Approval of the Minutes from the Board of Education meeting held on May 11, 2021. See attached.  
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- \_\_\_\_\_ 2. Approval of the agenda.  
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3. Delegations, in person and/or Zoom participation available, (five-minute limit, unless permission is granted by the president). A written or email request must be provided to the superintendent no later than fifteen minutes prior to a scheduled Board Meeting to commence in order for the delegation to be heard. The written request must include name of individual or spokesperson wishing to address the Board, topic of discussion, and date of Board of Education Meeting.
4. Superintendent's Report & Special Recognition
5. Informational Reports/Central Office Updates...
  - a. Alan Gibson, Student Representative
  - b. Andy Cocina, Wendel Representative
  - c. Tracey Valach—Adventure Pocahontas, Nature's Mountain Classroom

**FINANCIAL**

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6. Approval to authorize payment of vendor listing of claims in the amount of **\$186,704.03**. See attached.

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7. Approval to authorize payment of vendor listing of claims (Local Government Purchasing Card) in the amount of **\$10,379.73**. See attached.

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8. Approval of grant awards. See attached.

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9. Approval of the following employee payroll: See attached.

May 19, 2021 – \$247,920.08

\_\_\_\_\_  
\_\_\_\_\_

10. Approval of Extra Duty Pay for the month of May 2021, in the amount of **\$29,739.79**. See attached.

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11. Approval of Bank Reconciliation for the month of April 2021. See attached.

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12. Approval of the Pocahontas County Schools Summary of Schedule of Revenues and Expenditures on a Cash Basis for the month ended April 2021. See attached.

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13. Approval of Budget Adjustments. See attached.

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14. Approval for Director of Finance/Treasurer to make budget adjustments prior to Board approval effective June 02, 2021 through June 30, 2021.

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15. Approval for Director of Finance/Treasurer to pay invoices prior to Board approval effective June 02, 2021 through July 06, 2021 for the 2020-2021 school year.

**MISCELLANEOUS**

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16. Approval to enter into an independent contract with Jeff Wayne as Water Operator at Green Bank Elementary-Middle School at \$50.00 per hour, one hour per week, or as needed, effective June 02, 2021 until June 30, 2022.

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\_\_\_\_\_

17. Approval to enter in the Project Fund Agreement, including Master Equipment Lease-Purchase Agreement with Country Roads Leasing, LLC for the energy savings project, including first invoice of \$57,000.00 to Country Roads Leasing, LLC. See attached.

- \_\_\_\_\_ 18. Approval of resolution to move forward with Energy Performance Contract.  
\_\_\_\_\_ See attached.
- \_\_\_\_\_ 19. Discussion and approval of ESSERF III Funding for Facility Improvements.  
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- \_\_\_\_\_ 20. Approval to incorporate Adventure Pocahontas, Nature's Mountain Classroom  
\_\_\_\_\_ into the county curriculum for the 2021-2022 school year.
- \_\_\_\_\_ 21. Discussion with possible action on the decision of putting the Green Bank  
\_\_\_\_\_ (Slaven) Property up for public bid.
- \_\_\_\_\_ 22. Approval to deed 2.2-acre tract, more or less, from the Green Bank (Slaven)  
\_\_\_\_\_ Property to Pocahontas County Solid Waste Authority for the site of the green  
boxes, at no cost. All fees pertaining to land transfer will be the responsibility  
of Pocahontas County Solid Waste Authority.
- \_\_\_\_\_ 23. Review of Re-Entry Plan (action to be taken, if necessary) with possible  
\_\_\_\_\_ recommendations and/or revisions. See attached.
- \_\_\_\_\_ 24. Approval of Service and Professional Personnel. See attached.  
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- \_\_\_\_\_ 25. Matters of the Board (including discussion on student achievement, curriculum,  
and accountability)...
- \_\_\_\_\_ 26. Next Board of Education Meeting will be held on Tuesday, July 06, 2021 beginning  
at 6:00 PM at the Board of Education Conference Room, Buckeye, WV.
- \_\_\_\_\_ 27. ADJOURN  
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PERSONNEL AGENDA  
June 01, 2021  
Professional and Service Personnel

Green Bank Elementary-Middle School:

RESIGNATION: D. JULIAN RITTENHOUSE, due to retirement, as Teacher of Alternative Education at Green Bank Elementary-Middle School, effective June 30, 2021.

Marlinton Elementary School:

REQUESTED TRANSFER: VICKIE L. VRABLE, as Custodian III at Pocahontas County High School to Custodian III at Marlinton Elementary School, state minimum, effective for the 2021-2022 school year, shift being 2:00 PM – 10:00 PM (Monday-Friday), term of employment shall be 220 days.

Marlinton Middle School:

RESIGNATION: PEGGY M. OWENS, as Itinerant Teacher of Art/Gifted for Pocahontas County Schools (assignment: Marlinton Middle School), effective June 30, 2021.

Pocahontas County High School:

EMPLOYMENT: \_\_\_\_\_, as Assistant Principal/Assistant Career and Technical Education Director at Pocahontas County High School, at state minimum salary plus degree and experience, in accordance with Pocahontas County Administrative Salary Schedule, plus \$6,000.00 supplement, effective for the 2021-2022 school year, term of employment being 220 days.

EMPLOYMENT: KATHY L. MASON, as Athletic Director, at Pocahontas County High School, extra-curricular position, supplement being \$5,000.00, effective for the 2021-2022 school year,.

RESIGNATION: ROBERT J. MANN, as Teacher of Music at Pocahontas County High School, effective July 1, 2021.

RESIGNATION: ROBERT J. MANN, as Pocahontas County High School Band Director, extra-curricular, effective July 1, 2021.

RESIGNATION: SAMARA A. MANN, as Teacher of English/Language Arts at Pocahontas County High School, effective August 1, 2021.

Pocahontas County Schools:

EMPLOYMENT: JOSEPH J. JUDY, as General Maintenance/Truck Driver/ Groundsman/ Sanitation Plant Operator/Heating and Air Conditioning/Mechanic II, assignment: Central Office, state basic per licensure requirements, effective July 01, 2021 for the 2021-2022 school year, shift being 8:00 AM – 4:00 PM (Monday – Friday), term of employment shall be 261 days.

**EMPLOYMENT:** SHERRI L HOWE, as Cafeteria Manager – Energy Express Program at Marlinton Elementary School, at state minimum salary, effective June 22, 2021 through August 02, 2021 (Monday – Friday, excluding July 5, 2021), shift being 7:30 AM – 2:30 PM. Wages are contingent upon actually working the Energy Express Program. Paid holidays are not part of this contract.

**EMPLOYMENT:** Of the following as Cafeteria Manager for the Summer Feeding Program for Pocahontas County Schools, at state minimum salary, 2 days a week (Tuesday and Wednesday), with an additional day (Thursday), as needed, per County Food Director, effective June 15, 2021 through August 05, 2021 Seven hours per day (7:30 AM – 2:30 PM). Wages are contingent upon actually working the Summer Feeding Program. Paid holidays are not part of this contract

Lora Sue Miller—Marlinton Middle School  
Janessa K. Bell—Green Bank Elementary-Middle School

**EMPLOYMENT:** Of the following as Cook III for the Summer Feeding Program for Pocahontas County Schools, at state minimum salary, 2 days a week (Tuesday and Wednesday), with an additional day (Thursday), as needed, per County Food Director, effective June 15, 2021 through August 05, 2021 Seven hours per day (7:30 AM – 2:30 PM). Wages are contingent upon actually working the Summer Feeding Program. Paid holidays are not part of this contract.

Goldie Greene—Marlinton Middle School

**EMPLOYMENT:** LORA SUE MILLER, as Cafeteria Manager for Ordering Food and Products for Summer Food Service Programs, extracurricular, assignment: Central Office, state minimum salary, up to 3.5 hours per week, for 8 weeks, effective June 07, 2021 until July 30, 2021, shift being Tuesday, 2:30 PM-4:30 PM, Wednesday, 2:30 PM- 4:00 PM, (shift subject to change dependent upon vendor schedules). Wages are contingent upon actually working the position for the Summer Food Service Program. Paid holidays are not part of this contract.

**RESIGNATION:** KAYLEA N. KELLEY, as Academic Interventionist for Pocahontas County Schools, assignment being Marlinton Elementary School, for the 2021-2022 school year, retroactive to May 12, 2012.

**RESIGNATION:** EARNEST RAY HENDRICK, as 7<sup>th</sup> and 8<sup>th</sup> Grade Assistant Football Coach, retroactive to May 8, 2021.

**RESIGNATION:** DONNA F. GRAGG, as substitute aide for Pocahontas County Schools, effective June 3, 2021.

**PERMISSION:** For the superintendent to post and fill positions prior to Board approval, effective June 2, 2021 through October 1, 2021.