

POCAHONTAS COUNTY SCHOOLS  
BOARD OF EDUCATION  
**HES Local School Improvement Council immediately  
followed by Regular Board Meeting  
Tuesday, May 11, 2021**  
at Hillsboro Elementary School, Hillsboro, West Virginia

**IN-PERSON PUBLIC ATTENDANCE WILL BE PERMITTED.**

**IN ORDER TO COMPLY WITH THE COVID-19 SOCIAL DISTANCING GUIDELINES,  
AND THE OPEN MEETINGS ACT, YOU MAY LISTEN TO THE BOE MEETING BY  
JOINING THE SCHEDULED ZOOM MEETING MAY 11, 2021 AT 5:00 PM.**

**(the audio link will also be provided on County Website at  
<https://pocahontas-kl2.wvnet.edu/boe/> )**

Audio link: <https://us02web.zoom.us/j/88594724356?pwd=VIJQMlJnWnQxOHhyaTlIK2dnR1lkdz09>

**Meeting ID: 885 9472 4356      Password: 9s781c**

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Call to Order.

Open with the Pledge of Allegiance.

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1. Approval of the Minutes from the Board of Education Special Levy Session held on April 20, 2021. See attached.
  
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2. Approval of the Minutes from the Board of Education meeting held on April 20, 2021. See attached.
  
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\_\_\_\_\_  
3. Approval of the agenda.
  
- 4. Delegations, in person and/or Zoom participation available, (five-minute limit, unless permission is granted by the president). A written or email request must be provided to the superintendent no later than fifteen minutes prior to a scheduled Board Meeting to commence in order for the delegation to be heard. The written request must include name of individual or spokesperson wishing to address the Board, topic of discussion, and date of Board of Education Meeting.
  
- 5. Superintendent's Report & Special Recognition

6. Informational Reports/Central Office Updates...
  - a. Alan Gibson, Student Representative
  - b. Ruth Bland, Multicultural Plan update

**FINANCIAL**

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7. Approval to authorize payment of vendor listing of claims in the amount of **\$50,349.69**. See attached.
  
  8. Approval to authorize payment of vendor listing of claims (Local Government Purchasing Card) in the amount of **\$186,549.65**. See attached.
  
  9. Approval of grant awards. See attached.
  
  10. Approval of the following employee payroll: See attached.  

April 19, 2021 – \$241,836.32  
May 04, 2021 – \$251,748.69
  
  11. Approval of Extra Duty Pay for the month of April 2021, in the amount of **\$19,920.58**. See attached.
  
  12. Approval of Bank Reconciliation for the month of March 2021. See attached.
  
  13. Approval of Budget Adjustments. See attached.
  
  14. Approval of the Pocahontas County Schools 2021-2022 Budget, including the Food Service Budget and Step VII Budget. See handout.

**MISCELLANEOUS**

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15. Approval to amend the Grant Award 2000002100, School Building Authority of West Virginia, by modifying the expiration date from June 30, 2021 to December 31, 2021. See attached.
  
  16. Approval of Memorandum of Understanding (MOU) between the Pocahontas County Schools and the MIT Noyce Fellowships Project related to Jennifer Nail-Cook as the Cohort 1, in supporting improvement in the mathematics teaching and learning as a second year of the five-year program to be revisited/approved each subsequent year, August 2021 through July 2022. See attached.
  
  17. Approval to change the three week out-of-season athletic practice dates for the 2021-2022 season from June 14, 2021 – July 02, 2021 to now reflect July 05, 2021 – July 23, 2021, per WVSSAC announcement .

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18. Approval of the adoption of English/Language Arts instructional materials for Pocahontas County Schools for the 2021-2027 school years. See attached.
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19. Approval of Pocahontas County Flat-Fee Supplement (principals) for the 2021-2022 school year, based on programmatic formula. See attached.
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20. Approval to pay Carolina Industrial Trucks for a 2018 Hyundai 24" Fork Lift for CTE programs, \$12,000.00, plus out-of-state tax and/or shipping fees.
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21. Approval of Superintendent's evaluation and the 2021-2022 goals.
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22. Review of Re-Entry Plan (action to be taken, if necessary) with possible recommendations and/or revisions. See attached.
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23. Approval of Service and Professional Personnel. See attached.
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24. Matters of the Board (including discussion on student achievement, curriculum, and accountability)...
25. Next Board of Education Meeting will be held on Tuesday, June 01, 2021 beginning at 6:00 PM at the Board of Education Conference Room, Buckeye, WV.
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26. ADJOURN

PERSONNEL AGENDA  
May 11, 2021  
Professional and Service Personnel

Pocahontas County High School:

PROFESSIONAL  
LEAVE:

ROBERT J. MANN, as Teacher of Music at Pocahontas County High School, effective May 06, 2021 – May 28, 2021 for a period of up to 4 weeks, as needed, for Basic Leadership Course with the United States Armed Forces.

ABOLISHMENT OF  
POSITION:

Assistant Principal/Athletic Director at Pocahontas County High School, effective at the end of the 2020-2021 school year.

CREATION OF  
POSITION:

Assistant Principal/Assistant Career and Technical Education Director at Pocahontas County High School at State minimum salary based on degree and experience plus equity (includes State Minimum Salary Increment Schedules) and \$6,000.00 supplement, effective for the 2021-2022 school year, term of employment being 220 days, contingent upon acceptance of abolishment of current Assistant Principal/Athletic Director position.

CREATION OF  
POSITION:

Athletic Director (extra-curricular) at Pocahontas County High School, supplement being \$5,000.00, for the 2021-2022 athletic season, contingent upon acceptance of abolishment of current Assistant Principal/Athletic Director position.

Pocahontas County Schools:

APPOINTMENT:

SHERRY L. RADCLIFF, as Treasurer for Pocahontas County Schools, bonded requirement by the State of West Virginia, as per Code §18-9-6, effective for the 2021-2022 fiscal year.

ABOLISHMENT OF  
POSITION:

Itinerant Special Education Classroom Aide-Bus Aide (half time)/Custodian III (half time) for Pocahontas County Schools (Multi-classified assignment: Hillsboro Elementary School).

CREATION OF  
POSITION:

Custodian III (half time) at Hillsboro Elementary School/ Custodian III/ TruckDriver/Groundsman (half time) for Pocahontas County Schools, state basic pay, effective for the 2021-2022 school year, shift being 10:00 AM – 2:30 PM (PCS) and 2:30 PM – 6:00 PM (HES), Monday – Friday, term of employment is 220 days, contingent upon acceptance of abolishment of current Itinerant Special Education Classroom Aide-Bus Aide (half time)/Custodian III (half time) position.

CREATION OF  
POSITION:

General Maintenance/Truck Driver/Groundsman/Sanitation Plant Operator/Heating and Air Conditioning/Mechanic II for Pocahontas County Schools, assignment Central Office, at state basic pay pursuant to qualifications and licensure under West Virginia Code §18A-4-8a and Pocahontas County salary schedule, effective July 1, 2021, for the 2021-2022 school year, shift being 8:00 AM – 4:00 PM (Monday – Friday), term of employment is 261 days.

**CREATION OF POSITION:** Technology Systems Specialist for Pocahontas County Schools, state basic salary based on degree and experience, effective for the 2021-2022 school year, term of employment is 210 days.

**EMPLOYMENT:** Of the following as Academic Interventionist for Pocahontas County Schools (at location indicated), effective August 23, 2021, through May 13, 2022, at \$22.00 per hour, 3-1/2 hours per day, up to 5 days per week, as needed, not to exceed \$12,000.00 for each position, holidays are not part of this contract:  
Darla J. Huddle – Green Bank Elementary-Middle School  
Lucy Rittenhouse – Green Bank Elementary-Middle School  
Sean Rodriguez – Hillsboro Elementary School  
Teresa Barb– Marlinton Elementary School  
Kayla Kelley– Marlinton Elementary School  
Teresa Rhea – Marlinton Middle School

**EMPLOYMENT:** Of the following as After School Teachers for Pocahontas County Schools (at location indicated) at \$22.00 per hour, 4 days a week, 2 hours per day, 32 weeks, not to exceed \$5,632.00, effective August 30, 2021 to May 6, 2022 (additional hours granted for planning meetings before program begins)  
Greg Morgan – Green Bank Elementary-Middle School  
Anne Smith – Green Bank Elementary-Middle School  
Teresa Rhea–Marlinton Middle School  
Jeanette Wagner – Marlinton Middle School

**EMPLOYMENT:** Of the following as Parent Involvement Coordinator for Pocahontas County Schools at \$22.00 per hour – 150 hours – not to exceed \$3,300.00 per position, effective July 1, 2021 through May 20, 2022. Schedule to be determined by the Director of Federal Programs but cannot be extended beyond May 20, 2022. (Salary to be paid by federal funds):  
Lucy Rittenhouse– Green Bank Elementary- Middle School  
M. Susan Arbogast– Hillsboro Elementary School  
Shenda Smith– Marlinton Elementary School

**EMPLOYMENT:** Of the following as Substitute School Bus Operator for Pocahontas County Schools, at state basic pay, effective May 13, 2021 for the remainder of the 2020-2021 school year, pending proper certification.  
F. Herbert Barlow  
Shawn K. Ervine  
\*Official Drawing will be held to determine placement on the Substitute School Bus Operator List.

**EMPLOYMENT:** SARAH E. HAMILTON, as Substitute Teacher for Pocahontas County Schools (emergency use only), effective May 13, 2021, as needed for the remainder of the 2020-2021 school year, at state basic pay.

**RESIGNATION:** LAURIE CORBIN, as substitute aide for Pocahontas County Schools, per her request, retroactive to April 29, 2021.

**RESIGNATION:** MELISSA NELSON, as Green Bank School Head Basketball Coach (boys'), effective at the end of the 2020-2021 athletic season.

