

POCAHONTAS COUNTY SCHOOLS
BOARD OF EDUCATION
Regular Board Meeting
Tuesday, April 20, 2021
Immediately following the Reconvene of March 09, 2021
Special Levy Meeting at 8:00 AM
at Board of Education Conference Room, Buckeye, West Virginia

IN-PERSON PUBLIC ATTENDANCE WILL BE LIMITED.

**IN ORDER TO COMPLY WITH THE COVID-19 SOCIAL DISTANCING GUIDELINES,
AND THE OPEN MEETINGS ACT, YOU MAY LISTEN TO THE BOE MEETING BY
JOINING THE SCHEDULED ZOOM MEETING APRIL 20, 2021 AT 8:00 AM.**

(the audio link will also be provided on County Website at
<http://pocahontas-kl2.wvnet.edu/boe/>)

Audio link: <https://us02web.zoom.us/j/85965968051?pwd=N2srVUxyNGFjSUJlUQmInc3dDRlhxdz09>

Meeting ID: 859 6596 8051 Password: 3m131i

Present: _____

Absent: _____

Call to Order.

- _____ 1. Approval of the Minutes from the Board of Education meeting held on
_____ March 30, 2021. See attached.
- _____ 2. Approval of the agenda.

3. Delegations, in person and/or Zoom participation available, (five-minute limit, unless permission is granted by the president). A written or email request must be provided to the superintendent no later than fifteen minutes prior to a scheduled Board Meeting to commence in order for the delegation to be heard. The written request must include name of individual or spokesperson wishing to address the Board, topic of discussion, and date of Board of Education Meeting.
4. Superintendent's Report & Special Recognition
5. Informational Reports/Central Office Updates...

 - a. Alan Gibson, Student Representative
 - b. Johnathan Paul, Derek Trull, and Lois Wilfong, Community in Schools
 - c. Ruth Bland, Multicultural Plan
 - d. Sherry Radcliff, COVID grants PowerPoint

FINANCIAL

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6. Approval to authorize payment of vendor listing of claims in the amount of **171,501.54**. See attached.
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7. Approval to authorize payment of vendor listing of claims (Local Government Purchasing Card) in the amount of **\$155,991.80**. See attached.
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8. Approval of grant awards. See attached.
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9. Approval of the following employee payroll: See attached.
April 05, 2021 – \$250,418.00
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10. Approval of Bank Reconciliation for the month of February 2021. See attached.
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11. Approval of the Pocahontas County Schools Summary of Schedule of Revenues and Expenditures on a Cash Basis for the month ended March 2021. See attached.
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12. Approval of Budget Adjustments. See attached.
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13. Approval of the Pocahontas County Schools 2020 Financial Audit.
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14. Approval to provide authorization to amend the proposed 2021-2022 Pocahontas County Annual Budget provided in the May 11, 2021 agenda should West Virginia Department of Education make changes to their calculations per legislation.
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15. Approval to remain in conjunction with the Country Roads Cooperative in a successful bid with Gordon Food Service/HPS, per the terms of the bid agreement for the 2021-2022 school year, annual membership fee being \$1,958.00. See attached.

MISCELLANEOUS

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16. Approval of Retainer Agreement for Legal Service between Dinsmore & Shohl, LLP and Pocahontas County Board of Education, for legal services and fees set as \$3,500.00 per month for \$42,000.00 total, effective for the 2021-2022 school year.
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17. Approval of the annual Integrated Pest Management Service Agreement between Pocahontas County Board of Education and J. C. Ehrlich, effective April 2021. See attached.

- _____ 18. Approval of the following Dual Credit courses offered at Pocahontas County
_____ High School for the 2021-2022 school year:
- College Algebra
 - Statistics
 - English 101
 - English 201
 - PE/Health
- _____ 19. Approval of the following AP courses offered at Pocahontas County High
_____ School for the 2021-2022 school year:
- AP English Literature “Composition”
 - AP Computer Science
 - AP Computer Science Principles
 - AP Environmental Science
 - AP Calculus
 - AP U.S. Government Politics
- _____ 20. Approval of a three week out-of-season practice for 2021-2022 Pocahontas
_____ Athletics beginning June 14, 2021 to July 02, 2021.
- _____ 21. Approval of the 2021-2022 Pocahontas County Schools Board of Education
_____ Meeting Schedule. See attached.
- _____ 22. Review of Re-Entry Plan (action to be taken, if necessary) with possible
_____ recommendations and/or revisions. See attached.
- _____ 23. Approval of Service and Professional Personnel. See attached.

- _____ 24. Next Local School Improvement Council/Board of Education Meeting will be
_____ held on Tuesday, May 11, 2021 beginning at 4:00 PM at Hillsboro Elementary
School, Hillsboro, WV.
- _____ 25. ADJOURN

PERSONNEL AGENDA
April 20, 2021
Professional and Service Personnel

Green Bank Elementary-Middle School:

CONSENT TO CHANGE: MARSHA L. BEVERAGE, from Teacher of Multi-Subjects (2nd grade) at Green Bank Elementary-Middle School to Teacher of Multi-Subjects (4th grade) at Green Bank Elementary-Middle School, effective for the 2021-2022 school year. Term of employment shall remain at 200 days.

Pocahontas County Schools:

REQUESTED TRANSFER: KRISTY L. TRITAPOE, as Assistant Principal/Athletic Director at Pocahontas County High School to Itinerant Teacher of Special Education (Multi-categorical)/Autism for Pocahontas County Schools, assignment being Pocahontas County High School, at state minimum salary, effective for the 2021-2022 school year, term of employment shall be 200 days.

REQUESTED TRANSFER: KEVIN A. THOMPSON, as Itinerant Supervisory Special Education Classroom Aide-Bus Aide (half time)/ Custodian III (half time) for Pocahontas County Schools (assignment: Hillsboro Elementary School) to School Bus Operator for Pocahontas County Schools, at state basic pay, effective April 22, 2021 for the remainder of the 2020-2021 school year, term of employment is 33 days, (in addition to the days already worked). Note: Term of employment shall be 200 days each year thereafter. Run being as follows:

Morning Run: Pocahontas County High School to the Route 92/39 intersection at Minnehaha Springs and traveling Route 92 N to Frost. Travel Route 84 from Frost picking up students, return to Frost and meet transfer bus at Route 92 and Hill Country intersection. Travel Hill Country Road going through to Route 28 by Pocahontas County High School and on to Route 39 below Huntersville to Marlinton Middle School to transfer students, travel to Marlinton Elementary School and back to Pocahontas County High School, where the bus will be parked during the school day.

Evening Run: Reverse of morning run.

SNOW ROUTE: The bus will only travel Route 92, Hill Country Road, and Route 28. If Hill Country is impassable, then the bus will travel to Dunmore, turn left on Route 28 and travel to Pocahontas County High School, then proceed back to Route 28 onto to Marlinton Middle School to transfer students, travel to Marlinton Elementary School and back to Pocahontas County High School. May pick up students that other buses cannot. Afternoon Run: Reverse of morning run.

EMPLOYMENT: CAMMY KESTERSON, as Summer School Program Coordinator for Pocahontas County Schools, at \$22.00 per hour for 132 hours; not to exceed \$2,904.00 (Preparatory hours must be completed after regular employment hours), effective June 7, 2021 through July 2, 2021,

excluding June 21, 2021. Wages are contingent upon actually working the Summer School Program. Paid holidays are not part of this contract.

EMPLOYMENT:

Of the following professional personnel for the 2020-2021 Summer School Program for Pocahontas County Schools, assignment being Pocahontas County High School, at \$22.00 per hour – not to exceed 90 hours or \$1,980.00 per position, effective June 07, 2021– July 01, 2021, excluding June 21, 2021, as needed, not to exceed 15 days, (Monday – Thursday from 8:30 AM – 2:30 PM). Wages are contingent upon actually working the Summer School Program. Paid holidays are not part of this contract.

Darlene Arbogast	Special Education Interventionist
Darla Huddle	K-2 Interventionist
Rachel McComb	3-5 Interventionist
Teresa Rhea	6-8 Interventionist
Jenny Friel	School Nurse (RN)

EMPLOYMENT:

Of the following service personnel for the 2020-2021 Summer School Program for Pocahontas County Schools, assignment being Pocahontas County High School, at state basic pay, effective June 07, 2021 through July 01, 2021, excluding June 21, 2021. SHIFT 8:30 AM – 2:30 PM (Monday – Thursday). All positions will be paid only on days Summer School is in session. Wages are contingent upon actually working the Summer School Program. Paid holidays are not part of this contract:

Janessa Bell	Cafeteria Manager
Sarah Hedrick	Custodian III
Vickie Vrable	Custodian III (substitute)
Joseph Judy	School Bus Operator
Scott Kelley	School Bus Operator
Allen Taylor	School Bus Operator
Carolyn Pennington	Supervisory Special Education Classroom Aide/Bus Aide
Heather Simmons	Aide (substitute)
Kimberly Beverage	Aide (substitute)
Tammy Rider	Aide (substitute)
Jessica Oxier	Aide (substitute)

EMPLOYMENT:

Of the following as Credit Recovery Teacher for Pocahontas County Schools, assignment being Pocahontas County High School, at \$22.00 per hour, not to exceed 90 hours or \$1,980.00 per position, effective June 07, 2021 through July 01, 2021, excluding June 21, 2021, as needed, not to exceed 15 days (Monday-Thursday from 8:30 AM to 2:30 PM) Wages are contingent upon actually working the Credit Recovery Program. Paid holidays are not part of this contract.

Shonda Carr
Jeanette Wagner

EMPLOYMENT:

TERESA RHEA, as Extracurricular Instructor for Substitute Teacher Renewal Training Classes, at \$22.00 per hour, not to exceed 22 hours

or \$484.00, training schedule dates to be determined by applicant and superintendent, as needed, but prior to August 02, 2021.

- EMPLOYMENT: CHARLES E. McQUAIN, III, as Athletic & Extracurricular Driver for Activity Run (southern route), effective for the 2021-2022 season, at a supplement based on daily rate of pay for actual days worked prior to the school calendar, plus \$50 per day, based on 180 days of operation for days that activity runs are required.
- EMPLOYMENT: SCOTT L. KELLEY, as Athletic & Extracurricular Driver for Activity Run (northern route), effective for the 2021-2022 season, at a supplement based on daily rate of pay for actual days worked prior to the school calendar, plus \$50 per day, based on 180 days of operation for days that activity runs are required.
- EMPLOYMENT: SCOTT L. KELLEY, as School Bus Operator – Extracurricular, for Pocahontas County Schools, effective for the 2021-2022 school year, at \$50 per run, one run per week.
- EMPLOYMENT: KAYLEA N. KELLEY, as Substitute Teacher for Pocahontas County Schools, effective April 22, 2021, as needed for the 2020-2021 school year, at state basic pay.
- RESIGNATION: LARRY LUCAS, as substitute School Bus Operator for Pocahontas County Schools, retroactive to March 29, 2021.

EMPLOYMENT - PROBATIONARY CONTRACT - SERVICE - 2021-2022

<u>EMPLOYEE</u>	<u>TERM OF EMPLOYMENT</u>	<u>ASSIGNMENT</u>
AHERN, DANIEL	200 days	School Bus Operator for Pocahontas County Schools
ARBOGAST, AMBER	200 days	Classroom Aide/Bus Aide at Marlinton Elementary School
BEVERAGE, HOLLY	261 days	Custodian IV/Sanitation Plant Operator at Pocahontas County High School
BEVERAGE, KIMBERLY	200 days	Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Marlinton Elementary School)
CHESTNUT, DOTTIE	200 days	Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Pocahontas County High School)
LANDIS, CYNTHIA	200 days	Cafeteria Manager at Hillsboro Elementary School

OXIER, JESSICA	200 days	Itinerant Licensed Practical Nurse/Aide for Pocahontas County Schools
REXRODE, CORY L.	200 days	School Bus Operator for Pocahontas County Schools
RICH, LISA G.	215 days	Secretary II/Accountant II at Marlinton Elementary School
RIDER, TAMMY	200 days	Itinerant Licensed Practical Nurse/Aide for Pocahontas County Schools
ROSE, EVAN	200 days	School Bus Operator for Pocahontas County Schools
RYDER, MICHELLE	200 days	Itinerant Licensed Practical Nurse/Aide for Pocahontas County Schools
SATTLER, SILAS	200 days	School Bus Operator for Pocahontas County Schools
THOMPSON, KEVIN A.	200 days	School Bus Operator for Pocahontas County Schools (per approval of requested transfer)
WILT-SMITH, ASHLEY	200 days	Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Green Bank Elementary-Middle School)

EMPLOYMENT - CONTINUING CONTRACT - SERVICE - 2021-2022

<u>EMPLOYEE</u>	<u>TERM OF EMPLOYMENT</u>	<u>ASSIGNMENT</u>
COVER, SARAH	200 days	Itinerant Special Education Aide/Classroom Aide/Bus Aide for Pocahontas County Schools (assignment: Pocahontas County High School)
FRIEL, MARTHA	200 days	Cook III at Pocahontas County High School
WALTON, MARK	261 days	Custodian IV at Marlinton Elementary School

EMPLOYMENT - PROBATIONARY CONTRACT - PROFESSIONAL - 2021-2022

<u>EMPLOYEE</u>	<u>TERM OF EMPLOYMENT</u>	<u>ASSIGNMENT</u>
CHANEY, JAMES	210 days	Technology Systems Specialist for Pocahontas County Schools

CUTLIP, DANA	200 days	Itinerant School Social Worker for Pocahontas County Schools, (assignment: Hillsboro Elementary School)
DILLEY, JUSTIN	200 days	Teacher of Science at Pocahontas County High School
GRIFFITH, CASONDRA J.	200 days	Teacher of Mathematics at Pocahontas County High School
HIMELRICK, TESSA M.	200 days	Itinerant Teacher of Special Education (Multi-categorical/Autism) for Pocahontas County Schools, (assignment: Green Bank Elementary-Middle School)
HUGHES, CHARLIE M.	200 days	Teacher of Mathematics at Marlinton Middle School
MASON, KATHY	200 days	Teacher of Option Pathway (GED) at Pocahontas County High School
McCOMB, RACHEL E.	200 days	Teacher of Mathematics at Marlinton Middle School
MOORE, CAILEY D.	200 days	Itinerant Teacher of Special Education (Multi-categorical)/Autism for Pocahontas County Schools (assignment: Marlinton Elementary School)
PAUL, D. JONATHAN	200 days	Site Coordinator of the "Community in Schools" Program at Green Bank Elementary-Middle School
PUGH, AARON L.	200 days	Teacher of Social Studies at Pocahontas County High School
SHIFLET, JULIE	220 days	Principal at Green Bank Elementary-Middle School
SOLAK, CYNTHIA	200 days	Teacher of Science/Biology at Pocahontas County High School
WILFONG, LOIS	200 days	Site Coordinator of the "Community in Schools" Program at PCHS
WORKMAN, ANITA G.	200 days	Teacher of Social Studies at Pocahontas County High School

EMPLOYMENT - CONTINUING CONTRACT - PROFESSIONAL - 2021-2022

<u>EMPLOYEE</u>	<u>TERM OF EMPLOYMENT</u>	<u>ASSIGNMENT</u>
BOBACK, VADA	200 days	Teacher of Early Childhood at Hillsboro Elementary School

BOSTIC, LYNNE R.	261 days	Director of Curriculum, Instruction, and Federal Programs for Pocahontas County Schools
DILLEY, NICOLE A.	200 days	Teacher of Multi-Subjects at Hillsboro Elementary School
TRULL, DEREK	200 days	Site Coordinator of the "Community in Schools" Program at Marlinton Middle School

Athletics:

EMPLOYMENT:

Of the following coaches at Pocahontas County High School, effective for the 2021-2022 season, at the supplement indicated. NOTE: All positions are contingent upon proper certification and/or licensure and sufficient number of players to make a team.

<u>Employee:</u>	<u>Position:</u>	<u>Supplement:</u>
Douglas Burns	Head Football Coach	\$3,000
Robert Cummings	Assistant Football Coach	\$750
Lawrence Kiner	Assistant Football Coach	\$750
Aaron Pugh	Assistant Football Coach	\$750
Matthew Buzzard	Volunteer Football Coach	volunteer
Ray Hendrick	Volunteer Football Coach	volunteer
Nevin Lucabaugh	Volunteer Football Coach	volunteer
Douglas Lantz	Athletic Trainer	\$3,750
-----	7 th and 8 th Grade Football Coach	\$1,125
Ray Hendrick	7 th & 8 th Grade Asst. Football Coach	\$750
Shannon Arbogast	Head Soccer Coach (girls')	\$2,250
Shannon Arbogast	Head Soccer Coach (boys')	\$2,250
Justin Dilley	Volunteer Soccer Coach (girls')	volunteer
Justin Dilley	Volunteer Soccer Coach (boys')	volunteer
J. Michael Kane, III	Head Basketball Coach (girls')	\$2,475
Chloe Bland	Assistant Basketball Coach (girls')	\$750
Allen Taylor	Volunteer Asst. Basketball Coach	volunteer
Scott Garber	Head Basketball Coach (boys')	\$2,475
Kathy Mason	Assistant Basketball Coach (boys')	\$750
-----	Head Softball Coach	\$1,125
-----	Volunteer Softball Coach	volunteer
Ray Hendrick	Head Baseball Coach	\$1,125

Shonda Carr	Volunteer Baseball Coach	volunteer
Joshua Abbott	Track Coach (girls')	\$562.50
Aaron Pugh	Track Coach (girls')	\$281.25
Devan Simmons	Track Coach (girls')	\$281.25
Joshua Abbott	Track Coach (boys')	\$562.50
Aaron Pugh	Track Coach (boys')	\$281.25
Devan Simmons	Track Coach (boys')	\$281.25
Darlene Arbogast	Co-Cheerleading Coach	\$750
Crystal Kerr	Co-Cheerleading Coach	\$750
David Moore, Jr.	Head Golf Coach	volunteer
Julie Shiflet	GBS Athletic Director	\$750
Nebraska Scotchie	MMS Athletic Director	\$750
Shannon Arbogast	MMS Head Basketball Coach (girls')	\$1,125
Nevin Lucabaugh	MMS Assistant Basketball Coach (girls')	volunteer
Jessie Sharp	MMS Head Basketball Coach (boys')	\$1,125
-----	MMS Assistant Basketball Coach (boys')	volunteer
-----	GBS Head Basketball Coach (girls')	\$1,125
Melissa Nelson	GBS Head Basketball Coach (boys')	\$1,125
-----	GBS Assistant Basketball Coach (boys')	volunteer
Rebecca Peteete	7 th & 8 th Volunteer Head Cheer Coach (Football)	volunteer
Victoria Warner	7 th & 8 th Volunteer Asst. Cheer Coach (Football)	volunteer
Robert Mann	PCHS Band Director	\$1,800
-----	PCHS Assist. Band Director	\$750
Greg Morgan	GBEMS Band Director	\$750
Rick McLaughlin	MMS Band Director	\$750

RESIGNATION: DEREK & CHASITY TAYLOR, as GBS Head Basketball Coach (girls') effective at the end of the 2020-2021 athletic season.

RESIGNATION: JEAN BAUM, as Assistant Band Director at Pocahontas County High School, effective at the end of the 2020-2021 season.