

POCAHONTAS COUNTY SCHOOLS
BOARD OF EDUCATION
Tuesday, May 26, 2020
Beginning at 6:00 PM

at Board of Education Conference Room, Buckeye, West Virginia

**IN ORDER TO COMPLY WITH THE COVID-19 SOCIAL DISTANCING GUIDELINES,
AND THE OPEN MEETINGS ACT, PLEASE LISTEN TO THE BOE MEETING BY
JOINING THE SCHEDULED ZOOM MEETING MAY 26, 2020, AT 6:00 PM. IN-PERSON
PUBLIC ATTENDANCE WILL NOT BE PERMITTED.**

(the audio link will also be provided on County Website at
<http://pocahontas-kl2.wvnet.edu/boe/>)

Audio link: <https://us02web.zoom.us/j/85857108851?pwd=RXRqdmpKaVd2OG9LUTZwNE5pR2tQQT09>

Meeting ID: 858 5710 8851 Password: 6d99k8

Present: _____

Absent: _____

Call to Order.

Open with the Pledge of Allegiance.

- _____
_____ 1. Approval of the Minutes from the Board of Education meeting held on May 12, 2020. See attached.
- _____
_____ 2. Approval of the agenda.
- _____
_____ 3. Superintendent's Report & Special Recognition

FINANCIAL

- _____
_____ 4. Approval to authorize payment of vendor listing of claims in the amount of **\$45,036.32**. See attached.
- _____
_____ 5. Approval to authorize payment of vendor listing of claims (Local Government Purchasing Card) in the amount of **\$16,144.17**. See attached.
- _____
_____ 6. Approval of grant awards. See attached.
- _____
_____ 7. Approval of the following employee payroll: See attached.

May 22, 2020- \$225,369.38

- _____ 8. Approval of Extra Duty Pay for the month of May 2020, in the amount of
_____ **\$7,750.00** See attached.

- _____ 9. Approval of Budget Adjustments. See attached.

- _____ 10. Approval to pay bills prior to Board approval effective May 27, 2020 through
_____ July 6, 2020.

MISCELLANEOUS

- _____ 11. Approval of Pocahontas County Board of Education Procedures Manual. See
_____ attached.

- _____ 12. Approval of Neola Adoption Resolution for the comprehensive document
_____ entitled "Bylaws and Policies of the Pocahontas County Board of Education."
See attached.

- _____ 13. Approval of Service and Professional Personnel. See attached.

- _____ 14. Matters of the Board (including discussion on student achievement, curriculum,
_____ and accountability)...

- _____ 15. Next Board of Education Meeting will be held on Tuesday, June 9, 2020,
_____ beginning at 6:00 PM at the Board of Education Conference Room, Buckeye,
_____ WV.

- _____ 16. ADJOURN

The Pocahontas County Board of Education met on Tuesday, May 12, 2020, at the Board of Education Conference Room, Buckeye, WV, with the following members present:

Norman E. "Joe" Walker, President

John Burns)
Rebecca L. Campbell) Members
Sue E. Hollandsworth)
Jarrett McLaughlin*)

*present under Zoom capabilities, joining at 6:20 PM, after Superintendent's Report and Special Recognition.

Call to Order.

IN ORDER TO COMPLY WITH THE COVID-19 SOCIAL DISTANCING GUIDELINES, AND THE OPEN MEETINGS ACT, PLEASE LISTEN TO THE BOE MEETING BY JOINING THE SCHEDULED ZOOM MEETING APRIL 21, 2020. IN-PERSON PUBLIC ATTENDANCE WILL NOT BE PERMITTED.

((the audio link will also be provided on County Website at <http://pocahontas-12.wvnet.edu/boe/>)

Audio link: <https://us02web.zoom.us/j/86028278714?pwd=cnRwQVlIZU1EaGlQbkQ3cWxOYUxwUT09>

Meeting ID: 860 2827 8714 Password: b0<k9{l0<3

Open with the Pledge of Allegiance.

MINUTES...

On the motion of Ms. Campbell, seconded by Dr. Hollandsworth, the Board unanimously approved the Minutes from the Board of Education Special Levy Session held on April 21, 2020.

MINUTES...

On the motion of Ms. Campbell, seconded by Mr. Burns, the Board unanimously approved the Minutes from the Board of Education meeting held on April 21, 2020.

AGENDA...

On the motion of Ms. Campbell, seconded by Dr. Hollandsworth, the Board unanimously approved the agenda.

SUPERINTENDENT'S REPORT & SPECIAL RECOGNITION...

Mr. Beam provided the Board with handouts. The first discussed the 261 employees' work schedule offered on a staggered rotation to prevent over-exposure and comply with social distancing guidelines. They are to return to work on a full-time schedule June 1, 2020. Personal or vacation days will be utilized should additional distancing be needed.

The other handout consisted of a letter addressed to all substitute service employees waiving the required number of days necessary to work to remain on the substitute list. Seniority order will remain the same as the 2019-2020 year with no individual removed and reapplying as a substitute service employee for the 2020-2021 school year deemed not obligatory.

Neola Policies Manual is still on the county website open to public comment. Many procedures have become policies and are addressed under the new manual. The current Procedures Manual is condensed and will be made available to the Board at the next meeting.

On Wednesday, May 20, 2020, Mr. Beam, Mrs. Bland, Mr. Walker and other members of the Board will be traveling by school bus to the homes of PCHS seniors to present them with their diplomas and graduations gifts. It deems essential for seniors to have their diplomas for college applications or employment opportunities. Seniors will be asked to bring the diplomas back for their graduation ceremony later in June 2020.

May 22, 2020 is the last day of instruction for the 2019-2020 school year. Teachers may volunteer to reach out to students during the upcoming months should they choose to do so.

End-of-year field trips for Green Bank Elementary-Middle School, Marlinton Elementary School, and Marlinton Middle School will be delayed until the 2020-2021 school year as no out of state travel is approved for the school system until after September 1, 2020. Mr. Beam and Sherry Radcliff along with the principals, discussed the situation with State Superintendent Burch and Executive Director of WVDE Amy Willard. All field trip fundraising monies and personal donations are to remain at the initial school and field trips will commence later in the upcoming year. Participants and chaperones will remain as trip was initially designed.

The next CEFP meeting will be Wednesday, May 27, 2020, at 10:00 AM. It will be of a Zoom nature. LSIC committees are to submit school improvement proposals by the end of this week. Mr. Beam has received four of the five documents. Mr. Beam warned the Board that they may have to make a hard decision when approving the CEFP in order to have a solid, single document to submit to the state.

Mr. Beam consulted with Mike Conley about the Japanese students visiting our area. That will be put on hold until late spring of 2021, at the earliest.

Mr. Beam will meet with Pocahontas County Libraries Director, Cree Lahti, May 13, 2020, at 2:00 PM. A contract to provide library services to our students is being discussed. Approval to pay for library services with federal funds has been obtained and included in the 2020-2021 Title I budget.

Board must decide to move the June 9, 2020, Board meeting as this is the rescheduled Election Day.

Jennalee Meck has been recognized for winning \$1,000.00 in the Eight Rivers Council Essay Contest. \$100.00 Runners-up contestants include: Charity Warder, Savannah McMillion, Macaden Taylor, Seinna Bircher and Haylee Smith Hayhurst. 28 entries were submitted from Pocahontas County with Mrs. Jan Jonese, teacher at PCHS, assisting students.

APPROVAL TO AUTHORIZE PAYMENT OF VENDOR LISTING OF CLAIMS...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Mr. Burns, the Board unanimously approved to authorize payment of vendor listing of claims in the amount of **\$30,454.01**.

APPROVAL TO AUTHORIZE PAYMENT OF VENDOR LISTING OF CLAIMS (LOCAL GOVERNMENT PURCHASING CARD)...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Mr. Burns, the Board unanimously approved to authorize payment of vendor listing of claims (Local Government Purchasing Card) in the amount of **\$195,061.38**.

APPROVAL OF GRANT AWARDS...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Dr. Hollandsworth, the Board unanimously approved the grant awards.

APPROVAL OF EMPLOYEE PAYROLL...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Mr. Burns, the Board unanimously approved the following employee payroll: See attached.

April 22, 2020 - \$225,579.91
May 08, 2020- \$227,515.69

APPROVAL OF EXTRA DUTY PAY...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Dr. Hollandsworth, the Board unanimously approved the Extra Duty Pay for the month of April 2020, in the amount of \$8,775.69.

Ms. Campbell recused herself while the Board voted on the Extra Duty pay for Steven D. Mick, Jr., in the amount of \$44.03, which passed 4-0.

APPROVAL OF THE POCAHONTAS COUNTY SCHOOLS SUMMARY OF SCHEDULE OF REVENUES AND EXPENDITURES...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Mr. Burns, the Board unanimously approved the Pocahontas County Schools Summary of Schedule of Revenues and Expenditures on a Cash Basis for the month ended April 2020.

APPROVAL OF BUDGET ADJUSTMENTS...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Mr. Burns, the Board unanimously approved the Budget Adjustments.

APPROVAL OF THE 3-YEAR AGREEMENT WITH HARRIS SCHOOL SOLUTIONS...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Dr. Hollandsworth, the Board unanimously approved the 3-year Agreement with Harris School Solutions and the Pocahontas County Board of Education to provide eWalk classroom observation software for principals, licensures, and training to enable more effective classroom walkthroughs, organize data, and track evidence, to be paid with Title II funds.

2020-2021	\$3,800.00
2021-2022	\$2,884.00
2022-2023	\$2,968.00

APPROVAL OF VIRTUAL JOB SHADOWING WITH STRIVVEN MEDIA, LLC...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Mr. Burns, the Board unanimously approved to purchase annual license to access virtual job shadowing, career exploration and course planning for Graduation Coach and Counselors through STRIVVEN MEDIA, LLC. (up to 300 students per site) to be paid with Graduation 20/20 funds. See attached.

GBMS--	\$2,000.00
MMS--	\$2,000.00
PCHS--	\$2,000.00

PERSONNEL...

On the recommendation of the superintendent and motion of Ms. Campbell, seconded by Mr. Burns, the Board unanimously approved the Service and Professional Personnel.

Green Bank Elementary-Middle School

CONSENT TO CHANGE: KIMBERELY SHINABERRY, from Teacher of Multi-Subjects (5th grade) at Green Bank Elementary-Middle School to Teacher of Multi-Subjects (3rd grade) at Green Bank Elementary-Middle School, effective for the 2020-2021 school year. Term of employment shall remain at 200 days.

Hillsboro Elementary School

EMPLOYMENT: CYNTHIA LANDIS, as Cafeteria Manager at Hillsboro Elementary School at state basis pay, effective August 11, 2020, for the 2020-2021 school year. Term of employment is 200 days.

Marlinton Elementary School

CONSENT TO
CHANGE:

DEVAN E. SIMMONS, from Teacher of Multi-Subjects (1st grade) at Marlinton Elementary School to Teacher of Multi-Subjects (5th grade) at Marlinton Elementary School, effective for the 2020-2021 school year. Term of employment shall remain at 200 days.

EMPLOYMENT:

SARAH C. BROWN, as Teacher of Multi-Subjects at Marlinton Elementary School at state basic salary based on degree and experience plus equity, effective August 11, 2020, for the 2020-2021 school year. Term of employment is 200 days.

Pocahontas County High School

EMPLOYMENT:

KATHY MASON, as Teacher of Option Pathway (GED) at Pocahontas County High School, at state basic salary based on degree and experience plus equity, effective August 11, 2020, for the 2020-2021 school year. Term of employment is 200 days.

Pocahontas County Schools:

CONTRACT
CORRECTION:

PEGGY M. OWENS, holds a Continuing Contract- Professional as Itinerant Teacher of Art/Gifted for Pocahontas County Schools at Marlinton Middle School, effective for the 2020-2021 school year, term of employment is 200 days.

EMPLOYMENT:

Of the following as Credit Recovery Teacher for Pocahontas County Schools, at \$22.00 per hour, not to exceed 112 hours or \$2,464.00 per position, effective May 26, 2020, through July 09, 2020, as needed, not to exceed 28 days (Monday-Thursday from 8:00 AM to 12:00 PM):

Cammy j. Kesterson – Green Bank Public Library

Shonda Carr – McClintic Public Library

**Please note: location subject to change due to COVID-19 circumstances.

EMPLOYMENT:

Of the following as Academic Interventionist for Pocahontas County Schools (at location indicated), effective August 17, 2020, through May 14, 2021, at \$22.00 per hour, 3 hours per day, as needed, not to exceed 375 hours or \$8,250.00 per position:

Lucy Rittenhouse – Green Bank Elementary-Middle School

Linda H. VanReenen – Hillsboro Elementary School

Teresa Barb – Marlinton Elementary School

Teresa Rhea – Marlinton Middle School

EMPLOYMENT:

Of the following as Parent Involvement Coordinator for Pocahontas County Schools at \$22.00 per hour – 125 hours – not to exceed \$2,750.00 per position, effective July 1, 2020 through May 14, 2021. Schedule to be determined by the Director of Federal Programs but cannot be extended beyond May 14, 2021. (Salary to be paid by Title IV funds):

Lucy Rittenhouse – Green Bank Elementary- Middle School

M. Susan Arbogast – Hillsboro Elementary School

Shenda Smith – Marlinton Elementary School

EMPLOYMENT: JESSICA M. OXIER, as Itinerant Licensed Practical Nurse/Aide for Pocahontas County Schools (assignment: Green Bank Elementary-Middle School) at state basic pay based on degree, plus \$2,500.00 annual supplement (Supplement is attached to LPN portion of this position only and not the Aide classification), effective August 11, 2020, for the 2020-2021 school year. Term of employment is 200 days. (contingent upon passing the Aide test)

EMPLOYMENT: TERESA RHEA, as Extracurricular Instructor for Substitute Teacher Renewal Training Classes, at \$22.00 per hour, not to exceed 22 hours or \$484.00, training schedule dates to be determined by applicant and superintendent, as needed.

Athletics:

EMPLOYMENT: Of the following coaches at Pocahontas County High School, effective for the 2020-2021 season, at the supplement indicated. NOTE: All positions are contingent upon proper certification and/or licensure and sufficient number of players to make a team.

<u>Employee:</u>	<u>Position:</u>	<u>Supplement:</u>
Douglas Burns	Head Football Coach	\$3,000
Matthew Buzzard	Assistant Football Coach	\$750
Lawrence Kiner	Assistant Football Coach	\$750
Aaron Pugh	Assistant Football Coach	\$750
Ray Hendrick	Volunteer Football Coach	volunteer
---	Athletic Trainer	\$3,750
Justin Kerr	7 th and 8 th Grade Football Coach	\$1,125
Ray Hendrick	7 th & 8 th Grade Asst. Football Coach	\$750
Shannon Arbogast	Head Soccer Coach (girls')	\$2,250
Shannon Arbogast	Head Soccer Coach (boys')	\$2,250
J. Michael Kane, III	Head Basketball Coach (girls')	\$2,475
---	Assistant Basketball Coach (girls')	\$750
Allen Taylor	Volunteer Asst. Basketball Coach	volunteer
Scott Garber	Head Basketball Coach (boys')	\$2,475
Kathy Mason	Assistant Basketball Coach (boys')	\$750
Justin Kerr	Head Softball Coach	\$1,125
Ray Hendrick	Volunteer Softball Coach	volunteer
Crystal Kerr	Volunteer Softball Coach	volunteer

Randy Irvine	Head Baseball Coach	\$1,125
Shonda Carr	Volunteer Baseball Coach	volunteer
Lonnie Armstrong	Volunteer Baseball Coach	volunteer
Joshua Abbott	Track Coach (girls')	\$562.50
Aaron Pugh	Track Coach (girls')	\$562.50
Joshua Abbott	Track Coach (boys')	\$562.50
Aaron Pugh	Track Coach (boys')	\$562.50
Darlene Arbogast	Co-Cheerleading Coach	\$750
Crystal Kerr	Co-Cheerleading Coach	\$750
David Moore, Jr.	Head Golf Coach	volunteer
Vacancy	Cross Country Track Coach	volunteer
Julie Shiflet	GBS Athletic Director	\$750
Nebraska Scotchie	MMS Athletic Director	\$750
Shannon Arbogast	MMS Head Basketball Coach (girls')	\$1,125
Nevin Lucabaugh	MMS Assistant Basketball Coach (girls')	volunteer
Jessie Sharp	MMS Head Basketball Coach (boys')	\$1,125
Kenneth Beezley	MMS Assistant Basketball Coach (boys')	volunteer
Derick & Chasity Taylor	GBS Head Basketball Coach (girls')	\$1,125/split evenly
Melissa Nelson	GBS Head Basketball Coach (boys')	\$1,125
Jason Brock	GBS Assistant Basketball Coach (boys')	volunteer
Rebecca Peteete	7 th & 8 th Volunteer Head Cheer Coach (Football)	volunteer
Stephanie Burns	7 th & 8 th Volunteer Asst. Cheer Coach (Football)	volunteer
Victoria Warner	7 th & 8 th Volunteer Asst. Cheer Coach (Football)	volunteer
Jenny Friel	MMS Volunteer Head Cheer Coach (Basketball)	volunteer
Robert Mann	PCHS Band Director	\$1,800
---	PCHS Assist. Band Director	\$750
Greg Morgan	GBEMS Band Director	\$750
Rick McLaughlin	MMS Band Director	\$750

- RESIGNATION: JESSICA SHINABERRY, as Athletic Trainer at Pocahontas County High School, effective April 24, 2020, supplement being \$2,500.00.
- RESIGNATION: ALLEN TAYLOR, as Assistant Basketball Coach (girls') at Pocahontas County High School, effective May 05, 2020, supplement being \$500.00.
- RESIGNATION: RICHARD McLAUGHLIN, as Assistant Band Director at Pocahontas County High School, effective April 29, 2020, supplement being \$750.00.

MATTERS OF THE BOARD...

Mr. McLaughlin declined further discussion or concerns, explaining things were rather quiet at the northern end of the county.

Mr. Burns questioned when custodians would return to work and wanted reassurance that we are doing everything possible to keep ahead of the virus with sprays, disinfectants and making necessary resources available. Mr. Beam verified that some employees have not stopped working and the remaining 261 employees would return to a staggered work schedule. As the governor reduces the restrictions on the state, the school system would follow suit. Effective cleaning solutions are readily accessible, along with additional training for COVID-19 guidelines for opening buildings in the fall.

Ms. Campbell commended the school system for continuing to feed students. By working to make Pocahontas County Lunch Program free to all students, families will now receive a one-time \$300.00 EBT card per student to help absorb the cost of feeding children during the summer months since unemployment rates have skyrocketed during this crisis.

With the meat shortage, and distribution problems, Ms. Campbell questioned if we could use the meat processing facility at the high school to produce, package, and sell meat to the community and nearby counties. It would supply jobs for students and meat for our community—a win/win situation. Though a fantastic idea, Mr. Walker explained we are not a kill facility. Having meat killed, inspected and shipped is problematic. Other options may be considered and addressed then.

Dr. Hollandsworth addressed policy, procedure, or law pertaining to Special Education and lower level students being placed in one classroom for the benefit of the teacher. Students with IEP's may be grouped together. As teachers are "pushing-in" to the classrooms to fulfill the required minutes, some scheduled classes entail such a design. Principals are responsible for scheduling dimensions and are aware of the benefits of the integrated factor. Role modeling seems imperative, no matter the age. Mr. Beam will address division at the next principals' meeting so this does not become an issue.

Mr. Walker voiced concern with the unity of the CEFP as he knows difficult decisions are forthcoming. He stressed the importance of a single document being submitted.

NEXT BOARD OF EDUCATION MEETING...

Next Board of Education Meeting will be held on Tuesday, May 26, 2020, beginning at 6:00 PM at the Board of Education Conference Room, Buckeye, WV.

ADJOURN...

On motion of Ms. Campbell, seconded simultaneously by Mr. Burns and Dr. Hollandsworth, the Board unanimously agreed to adjourn the meeting.

Secretary

President

CHECK	VENDOR - NAME	AMOUNT	DESCRIPTION
34645	53000 - MON POWER	17,206.12	SERVICE-MMS
34646	84200 - TOWN OF MARLINTON	2,859.00	WATER-SEWAGE/MES-WELLNESS CENTER
CHECK REGISTER TOTAL		20,065.12	

TIME - 14:42:16

CHECK REGISTER

000315265 VENCK

PROG - CDS.610

BANK - PENDLETON COUNTY BANK

Fiscal Year: 20

CHECK DATE: 5/14/20

CHECK	VENDOR - NAME	AMOUNT	DESCRIPTION
34647	62795 - POCAHONTAS COUNTY HEALTH	2,250.00	POCAHONTAS COUNTY HEALTH
CHECK REGISTER TOTAL		2,250.00	

000315265 VENCK

CHECK	VENDOR - NAME	AMOUNT	DESCRIPTION
34648	63300 - POCAHONTAS MEMORIAL HOSPITAL	588.51	WATER USAGE -MWS
34649	84100 - TOWN OF HILLSBORO	315.49	WATER-SEWAGE-FIRE/HES
CHECK REGISTER TOTAL		904.00	

Fiscal Year: 20

CHECK	VENDOR - NAME	AMOUNT	DESCRIPTION
34650	4242 - ASAP	375.00	MONITORING FEE/PCHS-FIRE ALARM SYSTEM
34651	5750 - BARLOW, JENNIFER M.	44.40	DELIVERING FOOD/J.BARLOW-FOOD SERVICE
34652	39710 - HOME SHERRI	24.22	MMS-MES/S.HOME-COOK II
34653	58701 - OPEN UP RESOURCES	11,211.30	MATH BOOKS/MMS-N.SCOTCHIE
34654	58977 - OWENS, PEGGY	264.96	GBEMS-WMS/P.OWENS-ITINERANT TEACHER
34655	63500 - POCAHONTAS TIMES (DD)	80.50	LEGAL ADS/GBEMS BATHROOMS
34656	69575 - RPM ELECTRIC	534.05	HOT WATER HEATER PARTS/R.HALL-MAINT
34657	72206 - SCHOLASTIC CLASSROOM MAGAZINES	657.07	CLASSROOM MAGAZINES/K.LAFLEUR-GBEMS
34658	76750 - SMILE WV	8,000.00	DENTAL SERVICES/PC SCHOOLS
34659	79535 - STAR WELD	5.70	TANK RENTAL/R.BLAND-CO
34660	83450 - THOMPSON, MELIA	500.00	FARMERS MARKET PRODUCE/M.THOMPSON
34661	94108 - WV BUREAU FOR PUBLIC HEALTH	100.00	CLASS S RENEWAL FEE/C.BARKLEY-MES
34662	94509 - WV DHHR-BPH	20.00	WATER TEST/GBEMS/H.BEVERAGE

 CHECK REGISTER TOTAL 21,817.20

CHECK	VENDOR - NAME	AMOUNT	DESCRIPTION
7727	620 - ADOBE SYSTEMS INCORPORATED	14.99	ACROBAT PRO SUB/MAY PAYMENT/S.RADCLIFF
7728	1800 - ALLEGHENY DISPOSAL, LLC (DD)	2,644.61	DUMPSTERS-PC SCHOOLS
7729	2075 - AMAZON.COM (DD)	38.09	ACADEMIC PLANNER/T.BEAM-CO
7730	10365 - BROUGHTON FOODS, LLC (DD)	3,124.80	CAFETERIA/BECKY-MES COVID-19
7731	14275 - CENTRAL RESTAURANT PRODUCTS DD	10,275.00	WALK-IN FREEZER-HES

 CHECK REGISTER TOTAL 16,097.49

**WEST VIRGINIA DEPARTMENT OF EDUCATION
NOTIFICATION OF GRANT AWARD
For Local Education Agencies**

Awarding Official: Clinton Burch
Email: lburkham@k12.wv.us

Grantee's Name & Address		Grant Award	
000000212198 POCAHONTAS COUNTY BOARD OF EDUCATION 404 OLD BUCKEYE RD BUCKEYE WV 24924		Initial	\$ 792.00
		Adjustment	\$ 0.00
		Adjusted Total	\$ 792.00
OBLIGATION PERIOD	From: 07/01/2019 To: 06/30/2020	ENDING LIQUIDATION DATE	07/31/2020
Federal Grant Award Notification		Federal Awarding Agency	
Project Title: 05SA DRUG		New Award <input checked="" type="checkbox"/>	
wvOASIS Account #: 0390 14800 05SA.DRUG S2020 0063		Revised Award <input type="checkbox"/>	
Commitment #: GRTAWD04022000005345		Grant Award State FY: S2020	
Project Code: 7001X Project Coded		CFDA#:	
Revenue Source Code: 03211 70010		LOC# DUNS# 071777016	

Purpose: Simulated Workplace-Drug Testing: Pocahontas County Schools

General Scope and Conditions:

- This grant award will be administered by the West Virginia Department of Education (WVDE) and is subject to periodic monitoring and review by WVDE staff.
- The proceeds of the grant award are to be used only for the purposes for which received.
- Prior approval must be obtained from the WVDE program administrator for any changes made to the purpose for which grant funds are being expended.
- The expenditure of grant funds is to be made in compliance with all federal and state laws, applicable State Board policies, program requirements, and the project plan and budget approved by the WVDE program administrator.
- Any funds not expended by the ending liquidation date stated above shall be returned to the WVDE immediately upon the expiration of the stated liquidation date, unless prior approval has been received from the WVDE program administrator to carry the funds over into the subsequent fiscal year.
- Federal grants will be distributed upon receipt of a request received via: <http://wvde.state.wv.us/s/request>, except for the federal grants distributed as unrestricted reimbursement of expenses under project code 00YXX, which will be distributed upon receipt of the signed grant award.
- State grants will be distributed upon WVDE's receipt of a signed grant award and approved distribution schedule.
- Indirect costs are to be charged by the recipient against all federal grant awards, at the rate approved by the WVDE for the year in which the expenditures are incurred, subject to any limitations specified by 2 CFR Part 225 (formerly OMB Circular 87), U. S. Department of Education General Administrative Regulations (EDGAR), and/or the specific federal program rules and regulations.
- Indirect costs are not to be charged against any state grant award.
- Acceptance of the grant requirements stated herein and in all addendums attached to this award, and submittal of the required certifications, are to be acknowledged by the electronic date and time signature of the county superintendent and/or RESA/MCVC director, as the case may be, and the chief financial officer, with the acceptance notification returned electronically to the WVDE within ten (10) days of receipt of this grant award notice.

APPROVED
<p style="text-align: center;">approved W. Clayton Burch 05/19/2020 <hr style="width: 80%; margin: 0 auto;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> State Superintendent of Schools Date </div> </p>
GRANT AWARD NOTIFICATION DATE
<p style="text-align: center;">05/19/2020 <hr style="width: 80%; margin: 0 auto;"/> Date</p>

ACCEPTED
<p style="text-align: center;">electronic approval SLR69001 05/20/2020 11:41:07 <hr style="width: 80%; margin: 0 auto;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> LEA Chief Financial Officer Date </div> </p>
<p style="text-align: center;"> <hr style="width: 80%; margin: 0 auto;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> LEA Superintendent/Director Date </div> </p>



May 8 2020

Project 91002

Pocahontas County Schools
Lori DooLittle/Julia Shiflet
404 Old Buckeye Road
Buckeye, WV 24924

Dear Lori & Julia,

On behalf of the Boards of Directors of the Greenbrier Valley Community Foundation and the United Way of the Greenbrier Valley, I have enclosed a grant award of **\$2,500.00** towards the purchase of boxes for the Pocahontas County Schools Weekly Meals for Students during the COVID-19 crisis.

Thank you for your continued work in support of our most vulnerable during this uncertain time. We are lucky to have you in the Greenbrier Valley. It is absolutely our pleasure to help provide you with some of the funding you need to do the amazing work you do.

We encourage you to collect receipts and upon completion of the program or exhaustion of these funds, we require an expenditures report to be mailed to:

Greenbrier Valley Community Foundation
PO Box 1682
Lewisburg, WV 24901

If you have any questions, please call me at (304) 645-5620.

Sincerely,

Anne Bowling Tuckwiller
Executive Director

The mission of the Greenbrier Valley Community Foundation is to create a tradition of charitable giving and enhance the quality of life of the people of the Greenbrier Valley by accepting contributions, managing funds and making charitable distributions.

PROG - PAI.654
DATE - 5/19/20
TIME - 8:37:06

POCAHONTAS COUNTY
P A Y R O L L C H E C K R E G I S T E R
FOR ALL FORM TYPES

REGULAR

Check Register Total

225,369.38

Walker, Jamie C.
Cutlip, Gary M.
Sharp, Doris E.
Barkley Bircher, Shannon J.
Hill, Renee D.
Rittenhouse, D Julian
Taylor, Allen R.
Taylor, Melissa D.
Shinaberry, Daryl A.
Rao, Kimberly L.
Barlow, Jennifer M.
Beam, Terrence C.
Bland, Ruth A.
Burt-Kinderman, Joanna A.
Carpenter, Cora L.
Doolittle, Lori A.
Ervine, Melissa A.
Hamilton, Sarah E.
McKenney, Darin W.
Radcliff, Sherry L.
Alderman, Shannon M.
Brown, Sarah C.
Calhoun, Virginia S.
Delfino, Diane L.
Dilley, Nicole A.
Fowler, Sondra L.
Friel, Jenny R.
Hall, Maria L.
Hall, Ronald G.
Hardesty, Gina A.
Henderson, Janesa R.
Hickman, Carrie L.
Kinnison, Kristin L.
McNeel, Donald E.
Pritt, Laura M.
Rose, Gary T.
Rose Taylor, Nicole A.
Sharp, Jeanette A.
Sharp, Tina M.
Spencer, Rebecca A.
Baldwin, Melissa E.
Beverage, Marilyn S.
Beverage, Marsha L.
Boothe, Thomas W.
Brown, Ira L.
Brown, Julie E.
Carr, Shonda E.
Chestnut, Holly N.
Chestnut, James D.
Chestnut, Jennifer L.
Cover, Sarah A.
Himelrick, Cindy L.
Jack, Karrie B.
Jackson, Tina L.
Lambert, Valerie H.
LaFleur, Katherine A.
Morgan, Gregory D.
Murphy, Karen R.
Murphy, Michael C.
Nottingham, Lauren B.
Pennington, Carolyn J.
Rexrode, Cory L.
Judy, Joseph M.
Keffer, Staci J.
Madison, Thomas J.
McLaughlin, Jarrett D.
Mills, Anatia G.
Thompson, Kevin A.
Varner, Kenneth H.
Walker, Norman E.
Walton, Mark D.
Abern, Daniel J.
Alderman, Ryan C.
Armstrong, Tonja S.
Barkley, Ollie C.
Bosack, Vada L.
Burns, Stephanie M.
Campbell, Christine J.
Davis, Rebecca A.
Galford, Michael C.
Hill-Doss, Melissa D.
Howe, Sherri L.
Hughes, Charlie M.
Kiner, Louisa C.
McCarty, Jennifer L.
McCarty, Ricky L.
McCoy, Karen A.
McLaughlin, Jessica L.
McNabb, Jessica A.
Miller, Lora S.
Owens, Peggy M.
Scotchie, Nebraska B.
Shamblin, Dorthie I.
Sharp, Denise W.
Shearer, Royal C.
Shreve, Cynthia E.
Smith, Felicia L.
Taylor, Sherman B.
Wagner, Jeanette D.
Arbogast, Darlene D.
Bennett, Ian B.
Bennett, Pamela J.
Berry IV, Phifer E.
Beverage, Gary C.
Beverage, Holly L.
Beverage, Linda S.
Bland, Chloe L.
Brown, William J.
Chaney, James B.
Cole, Janet L.
Curran, Courtney N.
Hollandsworth, Sue E.
Keffey, Joseph M.
Kerry, Staci J.
Madison, Thomas J.
McLaughlin, Jarrett D.
Mills, Anatia G.
Thompson, Kevin A.
Varner, Kenneth H.
Walker, Norman E.
Walton, Mark D.
Abern, Daniel J.
Alderman, Ryan C.
Armstrong, Tonja S.
Barkley, Ollie C.
Bosack, Vada L.
Burns, Stephanie M.
Campbell, Christine J.
Davis, Rebecca A.
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Howe, Sherri L.
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McCarty, Jennifer L.
McCarty, Ricky L.
McCoy, Karen A.
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Wagner, Jeanette D.
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Bennett, Ian B.
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Berry IV, Phifer E.
Beverage, Gary C.
Beverage, Holly L.
Beverage, Linda S.
Bland, Chloe L.
Brown, William J.
Chaney, James B.
Cole, Janet L.
Curran, Courtney N.
Dilley, Justin M.
Dilley, Laurel B.
Friel, Martha J.
Garber, Scott E.
Gibson, Patrick D.
Griffith, Casandra J.
Grossclose, Shirlene E.
Hedrick, Sarah J.
Hrabina, Wanda L.
Jones, Jan R.
Kelley, Scott L.
Kerr, Justin M.
Kesterson, Cammy J.
Landis, Mark A.
Mann, Robert J.
Mann, Samara A.
Mason, Kathy L.
McLaughlin, Emily K.
McLaughlin, Joyce A.
McQuain III, Charles E.
Mick Jr, Stephen D.
Mullen, Teresa R.
Nail Cook, Jennifer A.
Nelson, Diana L.
Poppe, Stephanie T.
Pritt, Cynthia L.
Pugh, Aaron L.
Riley, Joseph W.
Rittenhouse, Abram J.
Rose, Evan E.
Sharp, Larry D.
Sutton, Christopher M.
Taylor, Adam R.
Taylor, Justin A.
Tritapoe, Kristy L.
Vrable, Vickie L.
Wilfong, Michelle D.
Workman, Anita F.

**Pocahontas County Board of Education
Extra Duty Pay
May, 2020**

Abbott, Joshua	Track Coach	\$ 750.00
Irvine, Randall	Baseball Coach	\$ 750.00
Kerr, Justin	Softball Coach	\$ 750.00
McLaughlin, Richard	MMS Band Supplement	\$ 750.00
Morgan, Gregg	GBEMS Band Supplement	\$ 750.00
Nail-Cook, Jennifer	Mentorship for C. Griffith	\$ 1,000.00
Nelson, Melissa	GBEMS Basketball Coach- Boys	\$ 750.00
Pugh, Aaron	Track Coach	\$ 750.00
Shiflet, Julia	GBEMS Athletic Director	\$ 750.00
Taylor, Chasity	GBEMS Basketball Coach- Girls	\$ 375.00
Taylor, Derek	GBEMS Basketball Coach- Girls	\$ 375.00
	Total	\$ 7,750.00

West Virginia Board of Education

Adjustment

Pocahontas County Code 69

BJE 05-108 11 fund

Board approved

Fund Code

69

Fiscal Year

20 Page of Date

5/20/2020

Pursuant to the provisions of Chapter 10, Article 9B, Section 10 of the Code of West Virginia, as amended, we are requesting authorization to make transfers between items of the county school budget for the fiscal year as follows:

Project	Prog/Func	Object	Description	Amount	Project	Prog/Func	Object	Description	Amount
11..	11111	111.202	salary	6000	11..	21210	121.102	salary	8601.5
11..	11111	131.501	salary	2000					
11..	12411	129.302	salary	601.5					
11..	12611	411.302	water sewage	2000	11..	12611	341.1	other prof	2000
11..	12611	612.501	supplies	500	11..	12611	624.102	heating oil	500
11..	12711	141.1	salary	2000	11..	12711	129.1	salary	2000
11..	12731	667.1	parts	15000	11..	76321	842.1	contingency	15000
			BJE 05-109 - lunch						
61.88010	13121	129.1	salary	100	61.88010	1989	009	revenue- donation	100
			BJE 05-110 COVID 19						
61.88020	13111	580.1	4455 travel	47.11					
61.88020	13121	141.1	4455 sub salary	566.25					
61.88020	13121	221.1	4455 soc sec	43.32					
61.88020	13121	261.1	4455 work comp	1.20					
61.88020	13121	580.1	4455 travel	143.30					
61.88020	13121	634.1	4455 food	12887.66	61.88020	4654	009	revenue COVID meals	129688.84
			TOTAL	157890.34				TOTAL	157890.34

Pocahontas County Schools Procedures Manual
Table of Contents

E

EBBCA-R	Bomb Threats
ED/EDCA/EDBC	Student Transportation Management
EDDB/EDE/EDF	

G

GAE-A/JCE-A	Racial, Sexual, Religious/Ethnic Harassment Report Forms
GBG	Service Personnel/Substitute Service Personnel Evaluation
GBRIH-b	Leave Donation Forms
GBRL	Drug Free Workplace Verification Statement

I

IHD-A	Pocahontas County High School Mentor Program
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J

JBD-R/JBF	Absences and Excuses: Permission to Leave School Before Closing Hour
JCAA-R	Due Process: Releasing Pupils to Officers of the Law
JCAB	Searches
JCEC	Student Demonstrations and Strikes (Disruption of Schools)
JGCE	Head Lice Management
JGFA	Emergency Drills
JGFC-R	Dismissal Precautions
JGFG-RR	Student Accident Report
JHD	Student Social Events
JKA/KEB	Solicitations
JKB	Fund Raising
JM-A	Student Stipend
JOA	Veterans Honors Funeral Assistance Community Service Program

K

KBCA	News Releases
KOA	Community Involvement to Complement Education

M

MFB	Student Teachers
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Section
0 Adoption Resolution

Title
Adoption Resolution

Code
0

Status
From Neola

ADOPTION RESOLUTION

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Pocahontas County Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Board are hereby rescinded, further be it

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect.

Take notice that the foregoing resolution was adopted by the Pocahontas County Board of Education at a public meeting held at the Pocahontas County Board of Education Offices in Buckeye, West Virginia on May 26, 2020.

Norman (Joe) Walker, Board President

Rebecca Campbell, Vice-President

Dr. Sue Hollandsworth, Member

John Burns, Member

Jarrett McLaughlin, Member

PERSONNEL AGENDA
May 26, 2020
Professional and Service Personnel

Green Bank Elementary-Middle School

EMPLOYMENT: CAROLYN PENNINGTON, as Aide for the After School Program at Green Bank Elementary-Middle School, at \$14.00 per hour, 2 hours per day, 4 days per week, not to exceed 32 weeks, effective August 24, 2020 through May 14, 2021, (additional planning meetings before program begins), contingent upon filling the After School Program Teacher at Green Bank Elementary-Middle School and COVID-19 restrictions.

Hillsboro Elementary School

EMPLOYMENT: Of the following as After School Tutor at Hillsboro Elementary School, at \$22.00 per hour, 1 hour per day, 4 days per week, not to exceed 32 weeks, effective August 24, 2020 through May 14, 2021, (additional planning meetings before program begins), contingent upon COVID-19 restrictions.

Nicole Dilley
Maria Hall
Gina Hardesty

Marlinton Middle School

EMPLOYMENT: Of the following as After School Tutor at Marlinton Middle School, at \$22.00 per hour, 2 hours per day, 3 days per week, not to exceed 32 weeks, effective August 24, 2020 through May 14, 2021, (additional planning meetings before program begins), contingent upon COVID-19 restrictions.

Louisa Kiner
Teresa Rhea
Jeanette Wagner

Pocahontas County High School

EMPLOYMENT: CHLOE BLAND, as Assistant Basketball Coach (girls') at Pocahontas County High School, for the 2020-2021 season, supplement being \$750.00, pending sufficient number of players to make a team and contingent upon COVID-19 restrictions.

EMPLOYMENT: JEAN BAUM, as Assistant Band Director at Pocahontas County High School, for the 2020-2021 season, supplement being \$750.00, pending sufficient number of players to make a team and contingent upon COVID-19 restrictions.

Pocahontas County Schools:

EMPLOYMENT: SHERRI HOWE, as Cafeteria Manager—Summer Feeding Program at Marlinton Elementary School, at hourly rate of pay based on state minimum, effective 3 days a week (Monday, Thursday, and Friday), six hours per day(7:00 AM-1:00 PM), for up to 11 weeks beginning May 28, 2020, contingent upon COVID-19 restrictions.

EMPLOYMENT: LORA SUE MILLER, as Cook III—Summer Feeding Program at Marlinton Elementary School, at hourly rate of pay based on state minimum, effective 3 days a week (Monday, Thursday, and Friday), six hours per day(7:00 AM-1:00 PM), for up to 11 weeks beginning May 28, 2020, contingent upon COVID-19 restrictions.

PERMISSION: For the superintendent to post and fill positions prior to Board approval, effective May 27, 2020 through August 11, 2020.