

# VACANCY

POCAHONTAS COUNTY SCHOOLS  
404 OLD BUCKEYE ROAD  
BUCKEYE, WV. 24924  
304-799-4505

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**POCAHONTAS COUNTY SCHOOLS**  
**Itinerant Supervisory Special Education Classroom Aide/Bus Aide**  
**Assignment—Hillsboro Elementary School**

**CLASSIFICATION:** Aide – Special Education for the 2020-2021 school year, unless reassignment is needed, per West Virginia Code 18A-4-8)

**QUALIFICATIONS:** Applicant must possess a high school diploma or GED if applicant has previously held a classroom/bus aide position. New applicants who have not held the position of a classroom/bus aide must possess a two-year associate degree or equivalent or attain a passing score on the School Service Personnel Performance Test for Aide.

**ASSIGNMENT:** Tend to hygienic and instructional needs of special needs student(s). Aide provides personal care services and must ride school bus and supervise child/children, if necessary. Must be able to lift student (in excess of fifty pounds) to assist with hygienic needs.

**SALARY:** State Minimum Salary

**TERM OF EMPLOYMENT:** Effective October 29, 2020 for the remainder of the 2020-2021 school year, term of employment is 147 days.  
SHIFT 8:15 AM – 4:15 PM (Monday – Friday)  
NOTE: Term of employment shall be 200 days each year thereafter.

**REQUEST FOR EMPLOYMENT:** Letter addressed to:  
  
Terrence C. Beam, Superintendent  
Pocahontas County Schools  
404 Old Buckeye Road  
Buckeye, West Virginia 24924

Each vacancy posting must be responded to in an original letter of application postmarked or hand delivered by deadline date.

**POSTED:** October 20, 2020

**DEADLINE:** October 26, 2020

**DISCRIMINATION PROHIBITED:** As required by federal laws and regulations, the Pocahontas County Board of education does not discriminate on the basis of sex, race, color, religion, handicapping condition, marital status or national origin in employment or in its education programs and activities. Inquiries may be referred to the Director of Special Education/Student Services, Title IX Coordinator, Pocahontas County Board of Education, 404 Old Buckeye Road, Buckeye, West Virginia 24924, 304-799-4505, or to the Associate Superintendent for Operations, Section 504 Coordinator, Pocahontas County Board of Education, 404 Old Buckeye Road, Buckeye, West Virginia 24924, 304-799-4505, or to the Department of Education's Director of the Office for Civil Rights.

NOTE: State and Federal laws include Title IX, Education Amendments of 1972, Title VII, Civil Rights Act of 1964, Rehabilitation Act of 1973, Section 504, and other State or Federal laws and regulations governing students and employees.