

The Pocahontas County Board of Education met in Regular Session at 7:00 PM on Monday, November 30, 2015 at the Board of Education Conference Room, with the following members present:

Emery G. Grimes, President  
Cheryl Beverage )  
Jessica Hefner ) Members  
Steven C. Tritapoe )  
Norman E. "Joe" Walker )

### **MINUTES**

On recommendation of the superintendent and motion of Mr. Tritapoe, seconded by Mrs. Hefner, the Board unanimously approved the Minutes from the regular meeting held on Monday, October 26, 2015 at the Pocahontas County Board of Education Conference Room.

### **MINUTES**

On recommendation of the superintendent and motion of Mr. Tritapoe, seconded by Mrs. Beverage, the Board unanimously approved the Minutes from the Local School Improvement Council/Faculty Senate/Regular Board of Education meeting held on Monday, November 2, 2015 at Marlinton Elementary School.

### **AGENDA**

On recommendation of the superintendent and motion of Mr. Tritapoe, seconded by Mrs. Beverage, the Board unanimously approved the agenda.

### **SUPERINTENDENT'S REPORT & SPECIAL RECOGNITION...**

Superintendent Beam informed the Board that Mrs. Ruth Bland would provide an overview of the special education monitoring report at the next Board of Education meeting.

He stated that the Office of Educational Performance Audits have been shared with the principals. Marlinton Middle School and Hillsboro Elementary School had no changes necessary. Marlinton Elementary School, Green Bank Elementary-Middle School, and Pocahontas County High School all had minor changes that would need to be made to their strategic plans.

Finally, he gave the Board a list of dates to remember:

December 2 – Math Field Day at the National Radio Astronomy Observatory

December 8 – Science Fair at the National Radio Astronomy Observatory

December 14 –West Virginia School Building Authority project funding announcement.

Informational Reports/Central Office Updates...

Emily Boothe, Student Representative, updated the Board on the activities at Pocahontas County High School.

She stated that the forestry team placed 11th in the nation recently at the completion in Louisville, Kentucky.

She said there was a Local School Improvement Council meeting on November 17th at PCHS, this is in preparation of the Local School Improvement Councils/Faculty Senate/Board of Education meeting scheduled for December 7th at PCHS. She stated that the Turkey Trot was successful.

She then gave the Board dates to remember:

December 4 – Christmas parade in Marlinton,

December 17 – elf auction,

December 13 – Christmas concert,

December 18 – the choir will be caroling.

Ms. Kendra Taylor, program coordinator at High Rocks Academy, addressed the Board to heighten awareness of the programs available through High Rocks Academy and the opportunities offered.

Ms. Carol Suder-Howes, with David & Elkins Upward Bound Program, addressed the Board to introduce herself and tell about the opportunities available through the Upward Bound Program to students in Pocahontas County Schools.

#### **APPROVAL OF PAYMENT OF VENDOR LISTING OF CLAIMS...**

On recommendation of the superintendent and motion of Mrs. Hefner, seconded by Mr. Tritapoe, the Board unanimously approved payment of vendor listing of claims in the amount of \$22,514.41.

#### **APPROVAL TO AUTHORIZE PAYMENT OF VENDOR LISTING OF CLAIMS...**

On recommendation of the superintendent and motion of Mr. Tritapoe, seconded by Mrs. Beverage, the Board unanimously approved to authorize payment of vendor listing of claims in the amount of \$59,684.02.

Mr. Tritapoe recused himself while the Board voted on the travel reimbursement of Kristy Tritapoe in the amount of \$452.75.

#### **APPROVAL TO AUTHORIZE PAYMENT OF VENDOR LISTING OF CLAIMS...**

On recommendation of the superintendent and motion of Mr. Tritapoe, seconded by Mrs. Hefner, the Board unanimously approved to authorize payment of vendor listing of claims (local government purchasing card) in the amount of \$102,577.46.

### **APPROVAL OF GRANT AWARDS...**

On recommendation of the superintendent and motion of Mrs. Hefner, seconded by Mrs. Beverage, the Board unanimously approved Grant Awards.

### **APPROVAL OF EMPLOYEE PAYROLL...**

On recommendation of the superintendent and motion of Mrs. Hefner, seconded by Mrs. Beverage, the Board unanimously approved the follow employee payrolls:

November 6, 2015 - \$239,785.01

November 20, 2015 - \$226,702.96

### **APPROVAL OF PCS MONTHLY FINANCIAL STATEMENT...**

On recommendation of the superintendent and motion of Mr. Tritapoe, seconded by Mrs. Beverage, the Board unanimously approved the Pocahontas County Schools Monthly Financial Report on a Cash Basis – as of and for the month ended October 2015.

### **APPROVAL OF EXTRA DUTY PAY...**

On recommendation of the superintendent and motion of Mr. Tritapoe, seconded by Mrs. Hefner, the Board unanimously approved Extra Duty Pay for the month of October, 2015.

### **APPROVAL OF RESA 4 ALTERNATIVE CERTIFICATION PROGRAM MEMORANDUM OF AGREEMENT ...**

On recommendation of the superintendent and motion of Mr. Tritapoe, seconded by Mrs. Beverage, the Board unanimously approved the RESA 4 Alternative Certification Program Memorandum of Agreement between Regional Education Service Agency 4 Summersville, West Virginia and Pocahontas County Schools.

### **EQUINE THERAPY FOR MMS STUDENTS...**

On motion of Mr. Tritapoe, seconded by Mrs. Hefner, the Board unanimously agreed to table the discussion/approval of Equine Therapy for Marlinton Middle School Students with Shayna Meadows Therapy & Wellness, LLC, at a cost of \$1,000 for eight weeks. Service fees will be paid for by the Snowshoe Foundation.

### **APPROVAL OF VOLUNTEER ARCHERY COACHES...**

On recommendation of the superintendent and motion of Mr. Tritapoe, seconded by Mrs. Hefner, the Board unanimously approved the following Volunteer Archery Coaches for Pocahontas County Schools, effective for the 2015-2016 school year:

Heather D. Simmons  
Robert Simmons  
David Smith

Jody Spencer  
Rebecca Spencer

## **PERSONNEL**

On recommendation of the superintendent and motion of Mrs. Hefner, seconded by Mr. Tritapoe, the Board unanimously approved the Professional and Service Personnel.

### Green Bank Elementary-Middle School:

- RESIGNATION: ELLA M. TAYLOR, as Athletic Director at Green Bank Elementary-Middle School, retroactive to the beginning of the 2015-2016 school year.
- EMPLOYMENT: ANNE M. SMITH, as Project ELA Tutor/Enrichment Instructor (Project SPLASH) at Green Bank Elementary-Middle School, retroactive to October 26, 2015, up to 7 hours per week (1 hour planning, 2 hours of instruction daily, 3 days per week) for up to 25 weeks, plus additional planning/meetings before program begins, at \$20 per hour. \*Hours contingent upon adequate student enrollment.

### Marlinton Elementary School:

- EMPLOYMENT: E. JAMEY WEBER, as Afterschool Tutor at Marlinton Elementary School, retroactive to November 11, 2015 through June 1, 2016, at \$20 per hour, 2 hours per day, 2 days per week, not to exceed 23 weeks (additional planning meetings before program begins).

### Pocahontas County Schools:

- EMPLOYMENT: Of the following as Substitute Teacher for Pocahontas County Schools, effective December 2, 2015 for the remainder of the 2015-2016 school year, as needed, at state basic pay:

Shonda Carr  
Whitney Fedak

- EMPLOYMENT: DEVAN E. SIMMONS, as Afterschool Coordinator/Career Counselor/Tutor for Pocahontas County Schools, retroactive to November 11, 2015 through June 1, 2016 (additional planning meetings before program begins), at \$25 per hour, 8 hours per week, not to exceed 23 weeks.

- CREATION OF INCENTIVE: Creation of \$500 incentive for all service personnel who give notice of intent to retire. Notice must be received by the superintendent by January 15, 2016 and employee's retirement must be effective at the end of the school year.

## **MATTERS FROM THE BOARD...**

Mr. Tritapoe commended Mrs. Cheryl Jonese for making all the arrangements for the West Virginia University Mountaineer to visit the county. He said it was a wonderful experience for the students.

He also said that he visited Mrs. Laurel Dille's computer science class and was very impressed.

Mrs. Hefner said that she was able to visit with the Mountaineer at Marlinton Middle School.

Mr. Grimes stated that would like the following item placed on the next agenda: Approval for Robert P. Martin, as legal counsel for Pocahontas County Board of Education, to pursue option in an effort to recover the \$1,300,000 in underfunding from the West Virginia Department of Education.

**NEXT LSIC/FACULTY SENATE/BOARD OF EDUCATION MEETING...**

Next Local School Improvement Council/Faculty Senate/Board of Education Meeting, Monday, December 7, 2015 at 1:00 PM at Pocahontas County High School.

**NEXT BOARD OF EDUCATION MEETING...**

Next Board of Education Meeting, Monday, December 14, 2015 at 7:00 PM at the Board of Education Conference Room.

**ADJOURNMENT**

On motion of Mr. Tritapoe, seconded by Mrs. Hefner, the Board unanimously agreed to adjourn.

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President

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Secretary